

Approved August 20, 2018

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
SPECIAL BOARD MEETING
Kochville Township Hall
5851 Mackinaw Road Saginaw, MI 48604
MINUTES OF
July 25, 2018**

Pledge of Allegiance/Roll Call

The Board Meeting was called to order at 7:00 pm by Supervisor Loiacano at Kochville Township Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Ferrell & Trustee Thon
ABSENT: None

ALSO PRESENT: Steve London, Township Manager; Mike Comstock, DPW Manager; Kerri Malesky, Kochville Veterans Hall Director; Jamie Uptmor, Deputy Clerk; Logan Zaun, Finance Coordinator and Chris Jacobs, DDA Director. There were two other interested parties or guests.

Agenda Approval

Motion by Trustee Thon and seconded by Trustee Ferrell to approve agenda as written.
Motion carried

*Agenda for
Kochville Township Board of Trustees
Special Meeting
July 25, 2018, 7:00 p.m.
Kochville Township Hall, 5851 Mackinaw Road*

- 1) *Open Meeting/Pledge*
- 2) *Trustee Member – Roll Call*
- 3) *Agenda Approval*
- 4) *Open/Close Public Comment*
- 5) *New Business*
 - a) *Discussion / Review – Approve Ed Thon as temporary signatory on Kochville Township Bank accounts to allow for checks to be signed*
 - b) *Discussion / Review – Steve London’s performance review for Permanent Manager Position.
Possible Closed session if requested pursuant to Section 8(a) of Act 267 of the Michigan Public Acts of 1976, being MCL 15.268(a)
 - c) *Discussion / Review – Township Treasurer replacement*
 - d) *Discussion / Review – Northwest Utilities Authority – Amended and restated Northwest Utilities Authority Asset and allocation management agreement*
 - e) *Discussion / Review – Resolution #18-14 – Resolution Appointing Representative and alternate representative to the North West Utility Authority*
- 6) *Manager Comments*
- 7) *Board Comments*
- 8) *Adjourn Meeting*

Public Comments - None

New Business

Approve Ed Thon as temporary signatory on Kochville Township Bank accounts to allow for checks to be signed

Treasurer Brewster believed that this could not be done. Clerk Machata stated that it was his understanding that only the Clerk, Deputy Clerk, Treasurer and Deputy Treasurer could sign checks. Supervisor stated he had not heard back from Dave Meyer on this matter yet. Consensus was to table the item.

Motion by Treasurer Brewster and seconded by Supervisor Loiacano to move item 5(b) to the end of new business

Steve London's performance review for Permanent Manager Position. *Possible Closed session if requested pursuant to Section 8(a) of Act 267 of the Michigan Public Acts of 1976, being MCL 15.268(a)

Steve London requested to enter into closed session to discuss his performance review.

Motion by Clerk Machata and seconded by Supervisor Loiacano to enter into closed session at 7:16 pm for Steve London's review pursuant to Section 8(a) of Act 267 of the Michigan Public Acts of 1976, being MCL 15.268(a). Motion carried.

Motion by Clerk Machata and seconded by Supervisor Loiacano to enter back into open session at 8:04 pm. Motion carried.

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve closed session minutes of July 25, 2018. Motion carried.

Motion by Supervisor Loiacano and seconded by Clerk Machata to approve hiring Steve London as permanent township manager with a 3-year contract starting at \$35,000.00 per year with 10% yearly increase pending performance review. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

Township Treasurer Replacement

Clerk Machata stated he received a letter and resume from Sally Knowlton expressing her interest in being Township Treasurer. Supervisor Loiacano said someone mentioned Carol Stoddard as possibly being interested. Discussion took place on the time frame that the Township Board has to appoint a replacement. The Township Board has 45 days to make an appointment from August 1st since Treasurer Brewster's resignation is effective July 31, 2018. Discussion also took about whether to post the vacancy in the newspaper or not. Clerk Machata suggested posting on the township's website and Facebook first.

Motion by Treasurer Brewster and seconded by Supervisor Loiacano to post vacancy on the Township's website and Facebook page and if there are not 3 applicants by Friday, August 3rd then post the vacancy in the newspaper. Motion carried.

New Business (cont.)

Northwest Utilities Authority – Amended and restated Northwest Utilities Authority Asset and Allocation Management Agreement

Mike Comstock stated the agreement had been revised and cleaned up recently per the suggestions of all the municipalities involved and all the other entities have approved the revisions.

Motion by Trustee Thon and seconded by Clerk Machata to approve the amended and restated Northwest Utilities Authority Asset and Allocation Management Agreement as presented. Motion carried.

Resolution #18-14 – Resolution Appointing Representative and alternate Representative to the North West Utility Authority

Mike Comstock stated that Northwest Utility Authority requires representative appointments to be done by resolution and that is why this resolution is before the board. Previous appointments were done by a simple motion.

Motion by Supervisor Loiacano and seconded by Clerk Machata to approve Resolution #18-14 - Resolution Appointing Representative and alternate representative to the North West Utility Authority. Motion carried.

Manager Comments

Steve thanked the board for hiring him as permanent Township Manager

Steve stated there is a signed purchase agreement for the old Taboon Restaurant site but does not know anything more than that.

Thanked the board for their support and will keep them informed.

Board Comments

Trustee Thon - nothing

Treasurer Brewster - nothing

Supervisor Loiacano – nothing


Trustee Ferrel – nothing

Clerk Machata

- Thanked Treasurer Brewster for his service as Township Treasurer
- Reminder of Primary Election on Tuesday August 7, 2018. Voting is at Kochville Veterans Hall, 3265 Kochville Road. Polls open 7:00 am to 8:00 pm.

Adjournment

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn the meeting at 8:07 pm. Motion carried.



Kevin Machata, Clerk

8-26-18

Date