

Approved May 21, 2018

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
REGULAR BOARD MEETING
Kochville Veteran's Hall
3265 Kochville Road Saginaw, MI 48604
MINUTES OF
April 16, 2018**

Pledge of Allegiance/Roll Call

The Board Meeting was called to order at 7:00 pm by Supervisor Loiacano at Kochville Veterans Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Ferrell and Trustee Thon

ALSO PRESENT: Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Kerri Malesky, Kochville Veterans Hall Director; Jamie Uptmor, Deputy Clerk; Tyson McKinley, DDA Intern; and two other interested parties/guests.

Agenda Approval

Motion by Trustee Thon and seconded by Supervisor Loiacano approve agenda as written. Motion carried

*Agenda for
Kochville Township Board of Trustees
Regular Monthly Meeting
April 16, 2018 7:00 p.m.
Kochville Veterans Hall, 3265 Kochville Road*

- 1) **Open Meeting/Pledge**
- 2) **Trustee Member – Roll Call**
- 3) **Agenda Approval**
- 4) **Public Comment:** Open / Close
- 5) **Consent Agenda Approval**
 - Board of Trustees Regular Meeting Minutes – March 19, 2018
 - Public Hearing & Special Board of Trustees Meeting Minutes – March 26 2018
 - Payment of regular bills
 - Next Board of Trustee Meeting – Kochville Veterans Hall, May 21, 2018, 7:00 pm
- 6) **Financial Report Ending** – February 28, 2018
- 7) **Communications/Information**
 - a) Davis Road Waterline USDA Financing – Jim
- 8) **Committee Reports:**
 - A. Fire Chief
 - B. Public Works
 - C. DDA
 - D. Veteran's Hall
- 9) **Unfinished Business**
- 10) **New Business**
 - a) Discussion / Motion – Purchase of AED's
 - b) Discussion / Motion – Temporary 30-day moratorium on "Sidewalk Ordinance #17-08" to amend/change
 - c) Discussion / Motion – Deputy Clerk Resolution #18-10
 - d) Discussion / Motion – Possible Closed Session to discuss an employee position
- 12) **Manager Comments**
- 13) **Board Comments**
- 14) **Adjourn meeting**

Public Comments

Beverly Yanca 6730 Davis Road

- Asked if there was an ordinance limiting the number of dogs a home owner could have.

Consent Agenda

Motion by Trustee Thon and seconded by Clerk Machata to approve consent agenda as written consisting of Board of Trustees Regular Meeting Minutes of March 19, 2018; Public Hearing & Special Board of Trustees Meeting Minutes of March 26, 2018; Payment of regular bills; Next Board of Trustee Meeting at Kochville Veterans Hall on May 21, 2018, 7:00 pm. Motion carried.

Financial Report Ending February 28, 2018

Treasurer Brewster read the balance for each of the following funds for month ending March 31, 2018.

a) General Fund	\$1,159,589.29
b) Fire Fund	\$537,876.07
c) Kochville Veterans Hall	\$13,369.35
d) Garbage and Rubbish Collection Fund	\$65,317.35
c) Building Department Fund	\$100,462.23
d) Debt Services Fund – Kochville Road	(\$49,079.00)
e) Debt Service Fund – Fashion Square Ext	\$6,482.77
f) Capital Improvement Fund – Krossroads	\$80,000.00
g) Capital Improvement Fund – Davis Road	\$250,000.00
h) Capital Improvement Fund – Fashion Square	\$108,790.46
i) Sewer Fund	\$1,131,427.35
j) Water Fund	\$1,312,344.98
k) Tax Collection Fund	\$1,000.00
Total of all Funds \$	\$4,717,581.85

Communications/Information

Davis Road Water Line Update – Supervisor Loiacano stated we will not be receiving the grant and the reason given is that they are no longer awarding grants for extending existing systems and that it needs to be a brand-new line. Supervisor Loiacano will be looking at loan options and come back the board with options.

Department Reports – reports read and filed

Unfinished Business - None

New Business

Purchase of AED’s

Chief Malesky presented a quote to the board for purchasing AED’s for KFD personnel. The AED’s would be for fire department personnel that are medically licensed and could respond directly to a cardiac incident in Kochville Township instead of responding to the fire station then going to the scene of the incident. Chief Malesky stated that it is a proven fact that the sooner an AED can be applied and used on a patient when needed the chances of survival increase. Treasurer Brewster stated he was concerned about liability if personnel were to use the AED’s for non KFD calls if someone needed help that required an AED. Chief Malesky understood the concern and stated that when an AED is used on someone in cardiac arrest, you cannot make the patient anymore dead. Chief Malesky stated the quote of \$17,160.00 is actually cheaper than what he presented at the budget workshop because KFD received an AED from the Pulse Point Foundation.

Motion by Trustee Thon and seconded by Trustee Ferrell to approve the purchase of AED’s at cost of \$17,160.00. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

Temporary Moratorium on Sidewalk Ordinance #17-08

Supervisor Loiacano stated he would like a 30-day moratorium on the sidewalk ordinance in order to clean up language regarding special assessments.

Motion by Supervisor Loiacano and seconded by Trustee Thon to approve a 30-day moratorium on Sidewalk Ordinance #17-08. Motion carried.

Deputy Clerk Resolution #18-10

Supervisor Loiacano stated he consulted with Dave Meyer in regards to how deputies can be paid and it is the Board that determines whether to pay a deputy hourly or salary (monthly). Supervisor Loiacano stated he wanted to see the deputy clerk paid hourly because the only other employee paid salary is Chief Malesky and it was not fair to everyone else being paid hourly. Supervisor Loiacano also stated he did not think it was fair that because when a salaried employee is on vacation they are getting paid for not being at work. Discussion took place in regards to a dollar amount. Trustee Thon stated he was in favor of paying the deputy clerk \$14.00 an hour along with having to punch the time clock. Motion was made by Treasurer Brewster to pay the deputy clerk at \$12.00 an hour. There was no support and the motion died. It was the consensus to pay the deputy clerk \$14.00 per hour and keep the approved budgeted amount at \$11,500.00.

Motion by Supervisor Loiacano and seconded by Trustee Thon to approve Resolution #18-10 setting the deputy clerk pay at \$14.00 per hour. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Machata, Thon and Loiacano

Nays: Brewster

Possible Closed Session to discuss employee position

The board did not enter into closed session.

Supervisor Loiacano stated Jeff Zittel resigned as Township Manager on April 18th. Jeff received a job offer in Florida and will be starting within the next couple weeks. Supervisor Loiacano stated there is a current employee on staff that has management experience and he would like to consult with them to see if they would be interested in the Township Manager position. Supervisor Loiacano stated he wants to have Ed Thon fill in temporarily until a new Township Manager can be hired to replace Jeff Zittel. Ed will run the weekly staff meetings and help out where needed. It was questioned whether this can be done. Supervisor Loiacano stated he has the authority to give extra duties to a trustee. Supervisor Loiacano stated he would like to see Ed compensated for his time spent filling in.

Motion by Supervisor Loiacano and seconded by Treasurer Brewster to pay Ed Thon \$12.00 and hour for time spent filling in. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

Manager Comments – None

Board Comments

Trustee Thon - nothing

Clerk Machata

- Reminder of the Special May Election for Bay City Schools Sinking fund on May 8th for Bay City School voters. Voting will be done in Frankenlust Township at the LFA Hall on Amelith Road.

Supervisor Loiacano – Department heads and employees can come to him if they with any questions until a replacement can be found for Jeff Zittel.

Treasurer Brewster

- Jayne Thon is his new Deputy Clerk

Trustee Ferrell

- Sad to see Jeff Zittel move on and that we need to find a new Township Manager

Adjournment

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn the meeting at 7:46 pm.
Motion carried.



Kevin Machata, Clerk

5-22-18

Date