

Kochville
Township

April 2018

2018

Capital Improvement Program
April 1, 2018 – March 31, 2024

*A Vision of Growth
for Our Future*

ELECTED OFFICIALS

Jim Loiacano, Supervisor

Kevin Machata, Clerk

Lyle Brewster, Treasurer

Rhonda Ferrell, Trustee

Ed Thon, Trustee

CIP COMMITTEE

Ron Robishaw	<i>Chairman, CIP</i>
Jim Loiacano	<i>Supervisor</i>
Kevin Machata	<i>Clerk</i>
Jeff Zittel	<i>Twp. Manager</i>
Chris Jacobs	<i>DDA Director</i>
Spencer Lindenberg	<i>Park and Recreation</i>
Kerri Malesky	<i>Director of Kochville Veteran's Hall</i>

Mike Comstock	<i>DPW Manager</i>
Al Malesky	<i>Fire Chief</i>
Bruce Palmer	<i>Planner</i>
Tammy Bressette	<i>Secretary</i>

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Timeline of Capital Improvement Program Development Activities

Activity

- Committee members to submit updates to prior Capital Improvements Program and new project proposals to Tammy Bressette, Secretary – February 21, 2018.
- Proposed Five Year Capital Improvement Program submitted to the Kochville Township Planning Commission for review March 12, 2018.
- Proposed Five Year Capital Improvement Program developed and submitted to the Kochville Township Board of Trustees for review and approval – March 19, 2018.

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February 26, 2018

Members of the Kochville
Township Board of Trustees
Kochville Township
Saginaw, MI 48604

Dear Board of Trustee Members:

It is my pleasure to submit for your review and consideration the Capital Improvement Program (CIP) for Kochville Township (the "Township") for fiscal years 2018-2024. This CIP is an important component of the overall planning process at the Township. I am confident that this document fairly presents the capital needs of the Township for the next five years, while also aligning with the goals and priorities set forth by the Board and the desires of Township residents.

As part of this planning process, each department submitted proposals for projects that they recommended for completion in the next five fiscal years. As we continue to face tightening economic conditions, the CIP serves as a critical planning document which identifies major capital investments that will be undertaken by the Township in upcoming years. While the outlying years serve as an important planning tool, the first year of the program will directly impact the annual budget process that will begin in the next couple of months. This emphasizes the importance of this program.

The current CIP presents \$6,404,123.00 in proposed projects throughout the Township. One of the significant challenges that we will be facing over the next several fiscal years is the impact of the national and state economy on revenues that we receive from the State of Michigan and the federal government, including state shared revenues and other grant funds. This will result in an additional burden on local tax dollars to help fund an increased number of capital projects over the next five fiscal years.

I believe that the information found in this Capital Improvement Program for the fiscal years from 2018-2024 will provide a framework that will enable us to plan effectively for the capital needs facing our community. I look forward to working with the Township Board, staff, and the community to ensure the long-term viability of Kochville Township.

Ron Robishaw, CIP Committee Chairman

Kochville Township, Michigan **Board Mission & Vision Concepts**

Mission Statement

It is the mission of Kochville Township to be a well-managed, environmentally conscious and fiscally responsible appealing community in mid-Michigan. We will encourage and advocate for an environment for living and working that is founded upon a strong community spirit of trust, broad-based citizen involvement, and dignity and respect for all regardless of ethnic, social, or economic backgrounds.

Vision Statements

The Township preserves and enhances its character and quality of life, and will be responsive to the changing needs of the residents and environment in a fiscally responsible manner.

The Township will be an outstanding example of a well-managed, planned community which protects and enhances its historical heritage, residential neighborhoods, farming and natural resources, open spaces and recreational areas. The Township fosters well-planned business and commercial districts, encompassing a variety of retail, service and manufacturing establishments.

A strong commitment will be made to public health and safety, the maintenance of our infrastructure, and the conservation of our open spaces and natural resources, and where and when applicable, environmentally “green” practices will be utilized. Community services are distinguished by a strong commitment to quality, efficiency and outstanding public facilities, supported by reasonable property tax rates and/or fees.

The Township will be known for its promotion of dignity, respect, and cooperation among residents regardless of ethnic, social, or economic backgrounds, as well as will be known for its promotion of cooperation among businesses, community agencies, and other units of government.

What is the 5-Year Capital Improvement Program?

The information that follows represents Kochville Township's 5-Year Capital Improvement Program. Projects have been identified that need to be addressed over the next five fiscal years. The program serves as a crucial planning component within the Township's overall operational management structure. The program provides important information that aids in maintaining the Township's critical infrastructure as well as the equipment needed to carry out the delivery of services to the community.

What is a Capital Project?

A capital project has been identified by the Township as any project that exceeds \$5,000 and has an estimated useful life greater than three (3) years. This includes items like fire trucks, water and sewer extensions, parks and recreation equipment and office equipment. This project identifies those projects that meet the criteria above that will be addressed in the next five years.

How is the Program Developed?

The Township has a Capital Improvements Planning Committee. Its members include the following: Ron Robishaw, Chairman and Planning Commission Member; Jim Loiacano, Township Supervisor; Kevin Machata, Clerk; Chris Jacobs, DDA Director; Jeff Zittel; Twp. Manager; Mike Comstock, DPW Manager; Al Malesky, Fire Chief; Bruce Palmer; Planner; and Spencer Lindenberg, Chairman of Park and Recreation, Kerri Malesky, Director of Kochville Veteran's Hall. Each member submits project requests, which are then added to the plan where appropriate. Once a final proposed document has been completed, the plan is distributed to the Township Planning Commission for their review and recommendation to the Township Board. The plan will then be submitted to the Township Board of Trustees at the February 26th board meeting, where citizen input will be sought. The Township Board adopts the final version at the annual budget hearing.

How is the 5-Year Capital Improvement Program Organized?

The program is developed on a departmental basis. Summaries for the overall program are listed by department in order to help analyze the impact to each fund within the Township. The summaries that follow on the next several pages will highlight the annual cost of projects for each department per year, as well as summarize the sources of funding that have been identified each year to complete the related slate of projects.

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Program Summary

On a departmental basis, the 5-Year Capital Improvement Program includes the following request levels, presented by fiscal year:

Department	<i>For the Fiscal Year Ending March 31, 2024</i>						Total
	2019	2020	2021	2022	2023	2024	
General Government				\$40,000.00	\$30,000.00	0	\$70,000.00
Public Safety							
Parks & Recreation							
Roads							
Total General Fund				\$40,000.00	\$30,000.00		\$70,000.00
DDA	\$1,450,000.00	\$600,000.00	\$50,000.00	\$1,250,000.00	\$250,000.00	0	\$3,600,000.00
Kochville Vets Hall	\$40,000.00	\$40,000.00	\$75,000.00	\$37,000.00		0	\$192,000.00
Fire Department	\$18,123.00	\$50,000.00	\$175,000.00	\$85,000.00	\$600,000.00	0	\$928,123.00
Sewer	\$28,750.00	\$300,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$85,000.00	\$503,750.00
Water	\$190,250.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$320,000.00	\$1,110,250.00
Totals	\$1,727,123.00	\$1,140,000.00	\$480,000.00	\$1,592,000.00	\$1,060,000.00	\$405,000.00	\$6,404,123.00

Source of Funds

It is also important to identify the sources of funding that will be used to fund each year’s projects. This helps to determine the viability of each year’s requests and serves as a critical planning tool for current and future operating budgets. For the current 5-year program, the following sources of funding have been identified by fiscal year:

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	<i>For the Fiscal Year Ending March 31, 2024</i>						
Source of Funds	2019	2020	2021	2022	2023	2024	Totals
General Fund	\$40,000.00	\$40,000.00	\$75,000.00	\$77,000.00	\$30,000.00		\$262,000.00
Operating Revenue	\$219,000.00	\$450,000.00	\$180,000.00	\$180,000.00	\$180,000.00	\$135,000.00	\$1,344,000.00
Captured Taxes/DDA Tax Levy	\$280,000.00	\$200,000.00	\$50,000.00	\$1,250,000.00	\$250,000.00		\$2,030,000.00
Grants/Donations	\$1,050,000.00	\$400,000.00					\$1,450,000.00
Bonds/ Loans	\$118,123.00						\$118,123.00
Special Assessments	\$20,000.00	\$50,000.00	\$175,000.00	\$85,000.00	\$600,000.00	\$270,000.00	\$1,200,000.00
Total Expenditures	\$1,727,123.00	\$1,140,000.00	\$480,000.00	\$1,592,000.00	\$1,060,000.00	\$405,000.00	\$6,404,123.00

Projects by Fiscal Year

The following tables identify specific projects that have been requested in each of the five fiscal years included in the current program. The summary lists the department that is making the request, the name of the project, the estimated cost, and then the funding source. The first year of the program will be used in the development of the Annual Operating Budget, a process which will begin shortly after final approval and adoption of the program.

Kochville Township
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Capital Improvement Program

Plan Fiscal Year: 2018-2019			
Department	Project	Cost	Funding Source
DDA	Kochville-Freeland Walking Path	\$600,000.00	100kTax Levy, 300K Grants,200K Donations
DDA	Krossroad's Park Acquisition	\$750,000.00	100K Bond,550K Grants, 100k Tax Levy
DDA	Krossroad's Park Development	\$50,000.00	DDA Tax Levy
DDA	Replacing Damaged Sidewalks	\$20,000.00	Special assessment
DDA	Krossroad's Park Bank Stabilization	\$30,000.00	DDA Tax Levy
Vets Hall	Parking Lot improvements	\$40,000.00	General Fund
Fire	AFG Extrication and radio replacement	\$10,938.00	Grant/Loan
Fire	AFG Smoke Detectors	\$7,185.00	Grant/Loan
Water	Pole Barn upgrade	\$25,500.00	Operating Revenue
Water	Truck w lighting package & plow	\$46,750.00	Operating Revenue
Water	Fire hydrant and valve repair/replacement	\$50,000.00	Operating Revenue
Water	Davis Road water main	\$68,000.00	Operating Revenue
Sewer	Truck w Lighting package & plow	\$8,250.00	Operating Revenue
Sewer	Pole Barn upgrade	\$4,500.00	Operating Revenue
Sewer	SVSU security upgrade	\$8,000.00	Operating Revenue
Sewer	Asset Mgmt for sewer system	\$8,000.00	Operating Revenue
Total for FY 2018-2019		\$1,727,123.00	

Kochville Township
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Plan Fiscal Year: 2019-2020			
Department	Project	Cost	Funding Source
DDA	Construct walkway path east to Zilwaukee	\$500,000.00	100K Tax Levy, 300K Grants, 100K Donations
DDA	Pocket Park	\$50,000.00	DDA Tax Levy
DDA	Easement Purchases	\$50,000.00	DDA Tax Levy
Vets Hall	Generator & auto switch	\$40,000.00	General Fund
Fire	HVAC System	\$25,000.00	Special Assessment
Fire	Jaws of Life	\$25,000.00	Special Assessment
Sewer	Interceptor sewer on Michigan, Kochville-Liberty	\$300,000.00	Operating revenue
Water	Fire hydrant and valve repair/replacement	\$50,000.00	Operating revenue
Water	Meter replacement program-start	\$100,000.00	Operating revenue
	Total for FY 2019-2020	\$1,140,000.00	

Kochville Township
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Plan Fiscal Year: 2020-2021			
Department	Project	Cost	Funding Source
DDA	Krossroads Park Amphitheatre	\$50,000.00	DDA Tax Levy
Vets Hall	HVAC & Duct work	\$75,000.00	General Fund
Fire Dept	SCBA Replacement	\$175,000.00	Special Assessment
Sewer	Sewer line inspections/repair	\$30,000.00	Operating Revenue
Water	Meter replacement program	\$100,000.00	Operating revenue
Water	Fire hydrant and valve repair/replacement	\$50,000.00	Operating revenue
Total for FY 2020-2021		\$480,000.00	

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Plan Fiscal Year 2021-2022			
Department	Project	Cost	Funding Source
DDA	Cardinal Sq Blvd Extension to Liberty Road	\$1,250,000.00	Special Assessment, DDA Tax Levy, Bonds
Vets Hall	Lighting/Big hall floor replacement	\$37,000.00	General Fund
General Gov't	IT Infrastructure, Server, PC, Software replacement	\$40,000.00	General Fund
Fire	Station Upgrades	\$35,000.00	Special Assessment
Fire	Utility Vehicle	\$50,000.00	Special assessment
Sewer	Sewer line inspections/repair	\$30,000.00	Operating revenue
Water	Meter replacement program	\$100,000.00	Operating Revenue
Water	Fire hydrant and valve repair/replacement	\$50,000.00	Operating revenue
	Total for FY 2021-2022	\$1,592,000.00	

Plan Fiscal Year 2022-2023			
Department	Project	Cost	Funding Source
DDA	Bury Electrical Overhead Lines Bay Road	\$250,000.00	DDA Tax Levy
General Gov't	New Truck: Code Enforcement	\$30,000.00	General Fund
Fire	Fire Engine	\$600,000.00	Special assessment
Sewer	Sewer Line inspections	\$30,000.00	Operating revenue
Water	Meter replacement program	\$100,000.00	Operating revenue
Water	Fire hydrant and valve repair/replacement	\$50,000.00	Operating Revenue
	Total for FY 2022-2023	\$1,060,000.00	

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Plan Fiscal Year 2023-2024			
Department	Project	Cost	Funding Source
Water	Kochville Road water main-Davis to N. Michigan	\$270,000.00	Special assessment
Water	Meter Replacement program	\$50,000.00	Operating revenue
Sewer	3 rd Pump/plumbing/VFD install @ Venoy Road	\$85,000.00	Operating revenue
	Total for FY 2023-2024	\$405,000.00	

Kochville Township

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Capital Improvement Program

We hope that this summary is useful, and that this Capital Improvement Program will give the reader insight into the capital needs that Kochville Township will face over the next few years. If you have any question pertaining to this report or would like additional information, please direct your request to Kochville Township, 5851 Mackinaw Road, Saginaw, MI 48604, or call at (989) 792-7596.

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Projects Identified – General Fund

Plan Fiscal Year: 2018-2019		
	Kochville Veteran’s Hall: Parking Lot	\$40,000.00
	Total for FY 2018-2019	\$40,000.00
Plan Fiscal Year: 2019-2020		
	Kochville Veteran’s Hall: Generator & automatic switch	\$40,000.00
	Total for FY 2019-2020	\$40,000.00
Plan Fiscal Year: 2020-2021		
	Kochville Veteran’s Hall: HVAC & duct work	\$75,000.00
	Total for FY 2020-2021	\$75,000.00
Plan Fiscal Year: 2021-2022		
	Kochville Veteran’s Hall: Lighting/big hall floor replacement	\$37,000.00
	General Gov’t: IT Infrastructure, server, PC, software replacement	\$40,000.00
	Total for FY 2021-2022	\$77,000.00
Plan Fiscal Year: 2022-2023		
	New Truck: Code Enforcement	\$30,000.00
	Total for FY 2022-2023	\$30,000.00
Plan Fiscal Year: 2023-2024 *no projects*		
Grand Total for General Fund		\$262,000.00

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Projects Identified – Downtown Development Authority

Plan Fiscal Year: 2018-2019		
	Kochville-Freeland Walking Path	\$600,000.00
	Krossroad's Park Acquisition	\$750,000.00
	Krossroad's Park Development	\$50,000.00
	Replacing Damaged Sidewalks	\$20,000.00
	Krossroad's Park Bank Stabilization	\$30,000.00
	Total for FY 2018-2019	\$1,450,000.00
Plan Fiscal Year: 2019-2020		
	Construct Kochville-Zilwaukee Walking path	\$500,000.00
	Pocket Park	\$50,000.00
	Easement Purchases	\$50,000.00
	Total for FY 2019-2020	\$600,000.00
Plan Fiscal Year: 2020-2021		
	Krossroads Park Amphitheatre	\$50,000.00
	Total for FY 2020-2021	\$50,000.00
Plan Fiscal Year: 2021-2022		
	Cardinal Square Blvd Extension to Liberty Road	\$1,250,000.00
	Total for FY 2021-2022	\$1,250,000.00
Plan Fiscal Year: 2022-2023		
	Bury Electrical Overhead lines Bay Road	\$250,000.00
	Grand Total for Downtown Development Authority	\$3,600,000.00

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Projects Identified – Kochville Veterans Hall

Plan Fiscal Year: 2018-2019		
	Parking lot Improvements	\$40,000.00
	Total for FY 2018-2019	\$40,000.00
Plan Fiscal Year: 2019-2020		
	Generator & Auto Switch	\$40,000.00
	Total for FY 2019-2020	\$40,000.00
Plan Fiscal Year: 2020-2021		
	HVAC & Duct Work	\$75,000.00
	Total for FY 2020-2021	\$75,000.00
Plan Fiscal Year: 2021-2022		
	Lighting/big hall floor replacement	\$37,000.00
	Total for FY 2021-2022	\$37,000.00
Plan Fiscal Year: 2022-2023 *No Projects*		
		0
Plan Fiscal Year: 2023-2024 *No Projects*		
		0
	Grand Total for Kochville Veterans Hall	\$192,000.00

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Projects Identified – Fire Department Fund

Plan Fiscal Year: 2018-2019		
	AFG Extrication and radio replacement	\$10,938.00
	Smoke Detectors	\$7,185.00
	Total for FY 2018-2019	\$18,123.00
Plan Fiscal Year: 2019-2020		
	HVAC system	\$25,000.00
	Jaws of Life	\$25,000.00
	Total for FY 2019-2020	\$50,000.00
Plan Fiscal Year: 2020-2021		
	SCBA Replacement	\$175,000.00
	Total for FY 2020-2021	\$175,000.00
Plan Fiscal Year: 2021-2022		
	Station Upgrades	\$35,000.00
	Utility Vehicle	\$50,000.00
	Total for FY 2021-2022	\$85,000.00
Plan Fiscal Year: 2022-2023		
	Fire Engine	\$600,000.00
	Total for FY 2022-2023	\$600,000.00
Plan Fiscal Year: 2023-2024 *No Projects*		
	Total for FY 2023-2024	0
	Grand total for Fire Department	\$928,123.00

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Projects Identified – Sewer Fund

Plan Fiscal Year: 2018-2019			
	Truck w Lighting package and plow		\$8,250.00
	Pole barn upgrade		\$4,500.00
	SVSU Security upgrade		\$8,000.00
	Asset Mgmt for sewer system		\$8,000.00
		Total for FY 2018-2019	\$28,750.00
Plan Fiscal Year: 2019-2020			
	Interceptor sewer on Michigan, Kochville-Liberty		\$300,000.00
		Total for FY 2019-2020	\$300,000.00
Plan Fiscal Year: 2020-2021			
	Sewer Line Inspections/repair		\$30,000.00
		Total for FY 2020-2021	\$30,000.00
Plan Fiscal Year: 2021-2022			
	Sewer Line inspections/repair		\$30,000.00
		Total for FY 2021-2022	\$30,000.00
Plan Fiscal Year: 2022-2023			
	Sewer line inspections/repair		\$30,000.00
		Total for FY 2022-2023	\$30,000.00
Plan Fiscal Year: 2023-2024			
	3 rd pump/plumbing/VFD install @Venoy road		\$85,000.00
		Total for FY 2023-2024	\$85,000.00
	Grand Total for Sewer Fund		\$503,750.00

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Projects Identified – Water Fund

Plan Fiscal Year 2018-2019			
	Pole barn upgrade		\$25,500.00
	Truck w lighting package and plow		\$46,750.00
	Fire hydrant and valve repair/replacement		\$50,000.00
	Davis road water main		\$68,000.00
		Total for FY 2018-2019	\$190,250.00
Plan Fiscal Year 2019-2020			
	Fire hydrant and valve repair/replacement		\$50,000.00
	Meter replacement program-start		\$100,000.00
		Total for FY 2019-2020	\$150,000.00
Plan Fiscal Year 2020-2021			
	Meter replacement program		\$100,000.00
	Fire hydrant and valve repair/replacement		\$50,000.00
		Total for FY 2020-2021	\$150,000.00
Plan Fiscal Year 2021-2022			
	Meter replacement program		\$100,000.00
	Fire hydrant and valve repair/replacement		\$50,000.00
		Total for FY 2021-2022	\$150,000.00
Plan Fiscal Year 2022-2023			
	Meter replacement program		\$100,000.00
	Fire hydrant and valve repair/replacement		\$50,000.00
		Total for FY 2022-2023	\$150,000.00
Plan Fiscal Year 2023-2024			
	Kochville Road water main-Davis to N. Michigan		\$270,000.00
	Meter replacement program		\$50,000.00
		Total for FY 2023-2024	\$320,000.00
	Grand Total for Water Fund		\$1,110,250.00

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