

Approved February 26, 2018

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
Kochville Veterans Hall  
3265 Kochville Road Saginaw, MI 48604  
MINUTES OF  
January 22, 2018**

**Pledge of Allegiance/Roll Call**

The Board Meeting was called to order at 7:02 pm by Supervisor Loiacano at Kochville Veterans Hall. The Pledge of Allegiance was recited.

**Roll Call:**

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Ferrell & Trustee Thon

ALSO PRESENT: Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Kerri Malesky, Kochville Veteran's Hall Director; Jamie Uptmor, Deputy Clerk; Vanessa Warren, OHM Advisors Spencer Lindenberg & Debra LaFond, Parks and Recreation Committee; and four other interested parties/guests. Jeff Zittel, Township Manager was absent (excused).

**Agenda Approval**

Motion by Trustee Thon and seconded by Clerk Machata to approve agenda with addition of New Business 10 h – Teletrac Contract for tracking equipment. Motion carried.

*Agenda for  
Kochville Township Board of Trustees  
Regular Monthly Meeting  
January 22, 2018 7:00 p.m.  
Kochville Veterans Hall, 3265 Kochville Road*

- 1) **Open Meeting/Pledge**
- 2) **Trustee Member – Roll Call**
- 3) **Agenda Approval**
- 4) **Public Comment: Open / Close**
- 5) **Consent Agenda Approval**
  - Board of Trustees Regular Meeting Minutes – December 18, 2017
  - Payment of regular bills
  - Next Board of Trustee Meeting – Kochville Veterans Hall, February 26, 2018, 7:00 pm
- 6) **Financial Report Ending – December 31, 2017**
- 7) **Communications/Information**
  - a) Davis Road Waterline USDA Financing – Jim
- 8) **Committee Reports:**
  - A. Fire Chief
  - B. Public Works
  - C. DDA
  - D. Veteran's Hall
- 9) **Unfinished Business**
  - a) Discussion / Motion –
- 10) **New Business**
  - a) Discussion / Motion – DNR Grant Application for Pathways & DNR Grant application for Krossroads Park Pond Erosion
  - b) Discussion / Motion – 2017 Planning Commission Annual Report
  - c) Discussion / Motion – Resolution #18-01 Notice of Intent to issue bonds – Davis Road Waterline
  - d) Discussion / Motion – Replacement of thermal imaging camera and purchase of additional cameras

**AGENDA (cont.)**

**New Business (cont.)**

- e) Discussion / Motion – Fire Department Cost Recovery for Allicia Russell
- f) Discussion / Motion - Fire Department Cost Recovery for Luckisha Washington
- g) Discussion / Motion – FEMA Assistance to Firefighter Grant Program

12) **Manager Comments**

13) **Board Comments**

14) **Adjourn meeting**

**Public Comments –**

Beverly Yanca 6730 Davis Road

- Stated that she feels the Farmers Market is too expensive.
- Asked to reserve comment until items 10c

Trudy Wilde 6655 Davis Road

- Asked to reserve comment until items 7a and 10c

Dave Sanchez 6623 Davis Road

- Asked to reserve comment until items 7a and 10c.

**Consent Agenda**

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve consent agenda consisting of - Approval of Regular Board Meeting minutes of December 18, 2017, Payment of the Regular Bills, and next Regular Kochville Township Board Meeting: Monday, February 26, 2018 at 7 pm. Motion carried.

**Financial Report Ending December 31, 2017**

Treasurer Brewster read the balance for each of the following funds for month ending December 31, 2017.

a) General Fund	\$939,830.69
b) Fire Fund	\$409,770.14
c) Kochville Veterans Hall	\$13,074.43
d) Garbage and Rubbish Collection Fund	\$11,626.85
c) Building Department Fund	\$117,751.61
d) Debt Services Fund – Kochville Road	(\$49,079.00)
e) Debt Service Fund – Fashion Square Ext	(\$4,435.98)
f) Capital Improvement Fund – Krossroads	\$80,000.00
g) Capital Improvement Fund – Davis Road	\$250,000.00
h) Capital Improvement Fund – Fashion Square	\$108,790.46
i) Sewer Fund	\$988,559.93
j) Water Fund	\$1,262,976.79
k) Tax Collection Fund	\$433,800.92
Total of all Funds \$	\$4,562,666.84

**Communications/Information**

Davis Road Water Line Update – Supervisor Loiacano stated the grant was all set and just waiting to hear if Kochville will get the funding. The split of funds for the project will be \$207,000.00 for Grant, \$200,000.000 from Bonds and \$68,000.00 for soft costs. Supervisor Loiacano stated right of way agreements were sent out some of the residents to be signed. These are for areas where the proposed water line is shown to be going outside of the existing right of way due to obstructions underground. Beverly Yanca asked what if someone did not sign the agreement. Beverly also asked if the water line and Davis Road reconstruction will be done at the same time. Supervisor Loiacano stated the water line will be done before the road. Trudy Wilde as if the assessment is being figured by parcel or lineal foot? Supervisor Loiacano stated by parcel.

**Department Reports – reports read and filed**

**Unfinished Business – None**

**New Business**

DNR grant application for Pathway & DNR Grant application for Krossroads Park Pond Erosion

Clerk Machata stated he was concerned about applying for both grants and that doing so could hurt the Townships chance of being awarded both grants because both grants are technically under the DNR and they will more than likely look at who all is applying for grants. Vanessa Warren of OHM Advisors said that when applying for DNR grants the township will need to state which grant is the higher priority. Clerk Machata suggested putting off the joint Pathway grant application with Tittabawassee Township for a year and have Kochville Township, Tittabawassee Township and the City of Zilwaukee apply jointly then. Lengthy discussion took place and the consensus was to table the item in order to obtain more information about applying for both and if it will hurt the townships chance of being awarded both grants and also to discuss with Tittabawassee Township about postponing applying for the grant.

Motion by Treasurer Brewster and seconded by Trustee Thon to table the item. Motion carried.

2017 Planning Commission Annual Report

Board members praised how good the report was. Motion by Treasurer Brewster and seconded by Supervisor Loiacano to approve the 2017 Planning Commission Annual Report. Motion carried.

Resolution #18-01 Notice of Intent to issue bonds – Davis Road Waterline

Supervisor Loiacano stated resolution is required in order to sell bonds. Beverly Yanca asked what happens after the resolution is approved. The issue of intent will be noticed in the newspaper.

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve Resolution #18-01. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

Replacement of thermal imaging camera and purchase of additional cameras

Fire Chief Malesky stated the current thermal imaging camera has lived past its expected life cycle and wants to purchase two new thermal imaging cameras for \$12,188.00. The existing thermal imaging camera will still be used until it breaks and can no longer function.

Motion by Trustee Thon and seconded by to Supervisor Loiacano approve the Fire Department to purchase 2 new thermal imaging cameras at a cost not to exceed \$12,188.00. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

Fire Department Cost Recovery for Alicia Russell

Chief Malesky stated he was not in favor of waiving the cost recovery fee but did suggest offering a payment plan.

Motion by Trustee Thon and seconded by to Supervisor Loiacano deny the Fire Department Cost Recovery fee waiver request for Alicia Russell. Motion carried.

Fire Department Cost Recovery for Luckisha Washington

Chief Malesky stated he was not in favor of waiving the cost recovery fee but did suggest offering a payment plan.

Motion by Trustee Thon and seconded by to Supervisor Loiacano deny the Fire Department Cost Recovery fee waiver request for Luckisha Washington. Motion carried.

FEMA Assistance to Firefighter Grant Program

Chief Malesky stated he needs board approval in order to apply for the grant. Chief Malesky stated he would come back to ask the board to approve the necessary matching funds if awarded the grant. The matching funds would be paid from the Fire Fund.

Motion by Supervisor Loiacano and seconded by Trustee Thon to approve the fire department to apply for the FEMA Assistance to Firefighter Grant Program. Motion carried.

**ROLL CALL VOTE:**

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

Added Item – Teletrac Contract for equipment tracking

Supervisor Loiacano stated the equipment tracking devices were not functioning properly anymore and he has tried numerous times to contact Teletrac to get the issues resolved but has had no response back from them. Supervisor Loiacano stated that the devices were draining the batteries of some of the vehicles to the point where they needed to be jump started. There is only two vehicles with the devices still in them, one being DPW Manager Mike Comstock's vehicle. Supervisor Loiacano said the other day he looked to see where Mike Comstock and it was showing him in somewhere in Africa. Supervisor Loiacano requested the board approve him to move forward and consult with Dave Meyer to try and cancel the contract with Teletrac. Motion by Trustee Thon and seconded by Clerk Machata to approve Supervisor Loiacano to move forward with terminating the contract with Teletrac. Motion carried.

**Manager Comments – None**

**Board Comments**

Treasurer Brewster

- Stated we need to get an auditor lined up for the next audit.
- He will not be at the February 26<sup>th</sup> Board Meeting

Trustee Thon – None

Trustee Ferrell – None

Clerk Machata

- Stated he will be back to work full time starting January 29<sup>th</sup> with Gander Outdoors at the Saginaw Store. He will be in town 3 weeks then will be working out of town for 4 weeks starting February 18<sup>th</sup>, February 27<sup>th</sup> (\*\*will be at February Board Meeting) March 4<sup>th</sup>, and March 11<sup>th</sup>. Then he will be back at the Saginaw for good as it is slated to open early in April.
- Parks & Recreation Committee elected to keep the same officers for 2018 at its January 10<sup>th</sup> meeting.
- Stated the Interlocal Agreement between Kochville Township and City of Zilwaukee expires in March. He stated Jeff Zittel has been doing a great job as Township Manager and Kochville Township is going in the right direction and needs to keep going that way. He said he would like to see the contract renewed for 3 years in order to get thru the next general election because there could be a change in board members.

Supervisor Loiacano – CPI Meetings will be starting next week.

**Adjournment**

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn the meeting at 8:01 pm. Motion carried.

  
Kevin Machata, Clerk

3-4-18  
Date