

**MEETING MINUTES  
KOCHVILLE TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)  
APRIL 21, 2016 – 8:30 AM**

**Board Members Present:** Lyle Davis, Jr. (Chairman), Vern Weber (Vice-Chairman), Dave Abbs (Treasurer), Jim Loiacano (Township Supervisor), Don Jackson, Dave Maine

**Board Members Absent:** Scott Ellsworth (Secretary), Jon Howell

**Others Present:** Steve King (Director), Rob Eggers, Kevin Kilby, Deputy Meisner, Brandon Rossi

**I. Opening of Meeting**

Mr. Davis opened the meeting with the pledge of allegiance at 8:30 a.m.

**II. Approval of Agenda**

- Moved by Maine, second by Loiacano, to approve the agenda as presented. Motion carried unanimously.

**III. Public Comment - None**

**IV. Communications / Information**

**a. MDOT Welcome Center Cards**

Mr. King said his intern was working on distributing “Cardinal Square” promotional cards to certain MDOT rest areas.

**b. Tittabawassee / FSB Pedestrian Signals**

Mr. King noted that the Saginaw County Road Commission expects the pedestrian signals for crossing Tittabawassee Road at Fashion Square to be installed in the next three to four weeks.

**V. Reports**

**a. Financials**

Mr. Abbs reviewed the DDA’s March 31, 2016 financial statements that showed total current assets of \$1,282,068. Total assets are \$1,289,418.

Mr. King noted the financial statements don’t reflect expenses for the DDA’s law enforcement contract for the period of October 2015 through March 2016.

**b. Police Protection**

Deputy Fausnaugh discussed recent law enforcement activity in the DDA district. The Saginaw County Sheriff’s Office hosted a meth lab detection seminar on Monday, March 14 at the Kochville Veterans Hall.

**VI. Consent Agenda**

- a. Meeting Minutes of March 17, 2016
- b. Treasury Report / Payment of the Regular Bills
- c. Special DDA Meeting: Wednesday, May 11, 2016
- d. Next Regular DDA Meeting: Thursday, May 19, 2016

- Moved by Loiacano, second by Basil, to approve the Consent Agenda as presented. Motion carried unanimously.

**VII. Projects and Updates**

**a. Fashion Square Boulevard Extension to Kochville Road**

**i. Development Agreement with SSP Associates, Kochville Township**

Mr. Kilby presented a proposed development agreement outlining the project management, financing, and some other terms for the construction of Fashion Square Boulevard from its current terminus at Loeffler Drive to Kochville Road, approximately one-quarter mile north. Through the agreement, which was previously approved by the Kochville Township Board of Trustees, the DDA and SSP

March 17, 2016

Associates would each split the costs for the construction of the road, water line, sanitary sewer line, streetlight fixtures, walking path, sidewalk, and other improvements.

- Moved by Weber, second by Maine, to approve the proposed development agreement with SSP Associates for parcel numbers 18-13-4-35-2030-000, 18-13-4-35-2016-000, and 18-13-4-35-2006-000. MOTION CARRIED UNANIMOUSLY.

**ii. Cardinal Connector Walking Path**

Mr. King discussed a possible project to connect Krossroads Park northward to SVSU through the construction of a non-motorized pathway that might be named the Cardinal Connector. The pathway would likely run along the future Fashion Square Boulevard right-of-way route, but would allow for a community-friendly connection that would not immediately involve building new roadway, making the project cost feasible. The DDA would need to secure the proper easements for the pathway, and would likely want to apply for a DNR Trust Fund grant for pathway construction.

- Moved by Maine, second by Loiacano, to table discussion of a walking path project until the May 19, 2016 meeting. MOTION CARRIED UNANIMOUSLY.

**iii. Fashion Square Boulevard to Cardinal Square Boulevard Name Change**

Mr. King updated the board that Professor Gary Clark’s marketing class would soon be wrapping up its study of opinions on a name change of Fashion Square Boulevard to Cardinal Square Boulevard.

**VIII. Business - none**

**IX. Board Member Comments**

Mr. Jackson said that Tractor Supply Company’s sign variance appeal was denied by the Sign Board of Appeals. The Planning Commission approved a site plan for the expansion of the Prairie Farms Dairy facility on Kochville Road.

**X. Adjournment**

The meeting adjourned at 9:50am.

*Minutes written by Steve King*

_____	_____
Lyle Davis, Jr. – Chairman	Date

_____	_____
Stephen M. King, Director	Date