

**MEETING MINUTES  
KOCHVILLE TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)  
FEBRUARY 18, 2016 – 8:30 AM**

**Board Members Present:** Vern Weber (Vice-Chairman), Scott Ellsworth (Secretary), Jim Loiacano (Township Supervisor), Jon Howell, Don Jackson, Dave Maine

**Board Members Absent:** Lyle Davis, Jr. (Chairman), Dave Abbs (Treasurer), Tom Basil, Jr.

**Others Present:** Steve King (Director), Rob Eggers, Kevin Kilby, Brandon Rossi

**I. Opening of Meeting**

Mr. Weber opened the meeting with the pledge of allegiance at 8:30 a.m.

**II. Approval of Agenda**

- Moved by Maine, second by Loiacano, to approve the agenda as presented. Motion carried unanimously.

**III. Public Comment - None**

**IV. Communications / Information – None**

**V. Reports**

**a. Financials**

Mr. King reviewed the DDA's December 31, 2015 financial statements that showed total equity of \$1,003,271.

**b. Police Protection**

Mr. Weber discussed recent law enforcement activity in the DDA district.

Deputy Fasnaugh noted that the deputies have responded to an increased number of traffic crashes recently. The Sheriff's Department will be hosting a forum for law enforcement on detecting mobile meth labs in March.

Lieutenant Gomez introduced himself to the board.

**VI. Consent Agenda**

- a. Meeting Minutes of January 28, 2016
- b. Treasury Report / Payment of the Regular Bills
- c. Next DDA Meeting: Thursday, March 17, 2016

- Moved by Maine, second by Howell, to approve the amended Consent Agenda not reflecting the December 22, 2015 special meeting minutes. Motion carried unanimously.

**VII. Projects and Updates**

**a. Fashion Square Boulevard Extension to Kochville Road (Update)**

Mr. Eggers discussed progress on the possible Fashion Square Boulevard extension project. He estimated that project costs have risen above \$1,000,000 now for the project because of floodplain and drainage remediation concerns. Tentatively the project goal is to hold a pre-bid meeting on March 23.

**b. Bus Stops**

Mr. Eggers noted that STARS' federal funding appears to have been stabilized based on recent press releases.

Mr. Howell suggested that the DDA should at least install concrete pads for people to stand on while waiting for a bus.

Board consensus was to postpone consideration for one month.

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c. **Tittabawassee Road Sidewalks**

Mr. Eggers said that Spicer staff had measured the total amount of missing frontage of sidewalk gaps along Tittabawassee Road between Bay Road and Davis Road. The estimated cost to install 5'-wide sidewalk along this area would be just above \$130,000.

- Moved by Maine, second by Howell, to recommend to the Township Board adoption of a Special Assessment District for benefiting parcels along Tittabawassee Road to install sidewalks, with the DDA paying 25% of the cost project costs.  
MOTION CARRIED UNANIMOUSLY.

d. **Christmas / Holiday Decoration Purchase**

Mr. King said that if the Board wanted to purchase any new fiberglass Christmas/holiday decorations to display in 2016, Bronner's was offering a discount if these were purchased by February 29. He proposed a large Santa and an ornament as options.

*The Board took no action on the matter, deciding against purchasing additional decorations.*

**VIII. Business**

a. **FY 2016-17 Budget Proposal**

Mr. King discussed the budget proposal for the fiscal year starting April 1, 2016.

- Moved by Loiavano, second by Jackson, to approve the proposed DDA FY 2016-17 budget. MOTION CARRIED UNANIMOUSLY.
  - b. Closed session pursuant to MCL 15.268(h) to consider a legal opinion prepared by the DDA attorney which is considered material exempt from discussion or disclosure by state or federal statute.
- Moved by Loiavano, second by Ellsworth, to enter into closed session pursuant to MCL 15.268(h). MOTION CARRIED UNANIMOUSLY.

(The board exited closed session at 9:29am)

**IX. Board Member Comments**

Mr. Howell inquired about a construction crane at the Bay/Kochville intersection, which was for the new J.D. Byrider development.

Mr. Jackson discussed recent planning commission activities, including a rezoning and review of multi-family related zoning ordinance language.

Mr. Loiavano said the Township approved the FY 2016-17 budget.

**X. Adjournment**

The meeting adjourned at 9:34am.

*Minutes written by Steve King*

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Vern Weber, Vice-Chairman                      \_\_\_\_\_  
Date

\_\_\_\_\_  
Stephen M. King, Director                      \_\_\_\_\_  
Date