

**MEETING MINUTES  
KOCHVILLE TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)  
MAY 21, 2015 – 8:30 AM**

**Board Members Present:** Lyle Davis, Jr. (Chairman), Vern Weber (Vice-Chairman), Jim Loiacano (Township Supervisor), Tom Basil, Jr., Scott Ellsworth, Jon Howell\*, Don Jackson

**Board Members Absent:** Dave Abbs (Treasurer), Dave Maine (Secretary)

**Others Present:** Steve King (Director), Kevin Kilby, Rob Eggers, others in audience

**I. Opening of Meeting**

Mr. Davis opened the meeting with the pledge of allegiance at 8:30 a.m.

**II. Approval of Agenda**

- Moved by Ellsworth, second by Basil, to approve the agenda as presented. Motion carried unanimously.

**III. Public Comment** – Brandon Rossi, Township fire inspector, noted that there would be a public CPR class at the Kochville fire station on June 6 at 9am.

**IV. Communications / Information**

Mr. King recalled the recent public safety forum where the DDA's public safety forum on April 29, where deputies Fausnaugh and Meisner and others met with local business representatives.

**V. Reports**

**a. Financials**

Mr. King reviewed the DDA's preliminary financial statements, which reflected total fund equity of \$1,067,559 as of April 30, 2015.

**b. Police Protection**

Deputy Fausnaugh discussed law enforcement activity in the DDA district.

**VI. Consent Agenda**

- a. Meeting Minutes of April 16, 2015
- b. Treasury Report / Payment of the Regular Bills
- c. Next DDA Meeting: Thursday, July 16, 2015

- Moved by Jackson, second by Loiacano, to approve the Consent Agenda as presented. Motion carried unanimously.

**VII. Projects and Updates**

**a. Fashion Square Boulevard Extension to Kochville Road (Update)**

Mr. King said that after meeting with Mr. Meisel (one of the potential affected land owners), he was recommending to the board to move forward with the possibility of extending Fashion Square Boulevard to Kochville Road only in 2016.

- Moved by Loiacano, second by Howell, to approve exploration of a possible financing agreement for the Kochville Road extension project. MOTION CARRIED UNANIMOUSLY VIA ROLL CALL VOTE.

Yeas: Ellsworth, Howell, Weber, Basil, Jackson, Loiacano, Davis

Nays: None

**b. Bay Road Gateway Sign**

Mr. King said that Mr. Meisel had just signed the easement for this project, so it would soon proceed.

**c. I-675 / Tittabawassee Interchange Cleanup**

April 16, 2015

Mr. Eggers updated the board about Saginaw Township’s and Carrollton Township’s efforts to also participate in improving and cleaning up the Tittabawassee / I-675 interchange. It appears at this point that only Kochville Township will be allowed to remove trees and maintain its portion of the interchange under the approved Adopt-a-Landscape agreement with MDOT. Jack’s Tree Service is currently working to clear dead and invasive trees there. The DDA will be cutting the grass at least two or three times over the summer as well.

**d. Fashion Square / Tittabawassee Mast Arms (Update)**

Mr. King said that the Road Commission has contingency plans to move forward with this project if an optimally-located easement cannot be obtained for the control box for the signals, and he was told that the project will happen this fall.

**VIII. Business**

**a. Contract w/ Kochville township to Allow Vehicle Use by Intern**

Mr. King asked the DDA board to approve an agreement previously approved by the township board, to allow Zach Stedry to drive Township fleet vehicles for DDA purposes, with the DDA paying Kochville Township for mileage.

Mr. Weber asked that a driver background check be completed on Mr. Stedry as a condition.

- Moved by Weber, second by Basil, to approve contract allowing Township vehicle use by DDA intern Zach Stedry. MOTION CARRIED UNANIMOUSLY.

**b. Request to Renew Approval of Dubay Auto Body Matching Grant (\$5,000)**

Mr. King recalled that the DDA had approved a matching grant for Dubay Auto Body in October of 2013 that was never exercised by the land owner; however, he appears intent on making more or less the same improvements this year.

Mr. Basil noted that the DDA should wait for an approved site plan before approving funds toward the improvements.

- Moved by Basil, second by Weber, to table the request to renew Dubay Auto Body grant. MOTION CARRIED UNANIMOUSLY.

**IX. Board Member Comments**

Mr. Jackson described recent planning commission activity.

**X. Adjournment**

The meeting adjourned at 9:32am.

*Minutes written by Steve King*

_____	_____
Lyle Davis, Jr., Chairman	Date

_____	_____
Stephen M. King, Director	Date