

**MEETING MINUTES
KOCHVILLE TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
APRIL 16, 2015 – 8:30 AM**

Board Members Present: Vern Weber (Vice-Chairman), Dave Maine (Secretary), Jim Loiacano (Township Supervisor), Tom Basil, Jr., Scott Ellsworth, Jon Howell, Don Jackson

Board Members Absent: Lyle Davis, Jr. (Chairman), Dave Abbs (Treasurer)

Others Present: Steve King (Director), Deputy Fausnaugh, Brandon Rossi

I. Opening of Meeting

Vern Weber opened the meeting with the pledge of allegiance at 8:30 a.m.

II. Approval of Agenda

- Moved by Maine, second by Jackson, to approve the agenda as presented. Motion carried unanimously.

III. Public Comment - None

IV. Communications / Information

Mr. King reminded the board that Deputy Fausnaugh and Mr. Rossi would be helping to lead a public safety forum for Kochville businesses on April 29 at 8:30am at the Kochville Veterans Hall.

V. Reports

a. Financials

Mr. King reviewed the DDA's preliminary financial statements, which reflected total fund equity of \$1,059,437 as of March 31, 2015; however, this balance did not reflect several receivables expected or not yet paid, with adjusted end-of-year equity expected to be less.

b. Police Protection

Deputy Fausnaugh discussed law enforcement activity in the DDA district.

VI. Consent Agenda

- a. Meeting Minutes of March 12, 2015
- b. Treasury Report / Payment of the Regular Bills
- c. Next DDA Meeting: Thursday, May 21, 2015

- Moved by Maine, second by Loiacano, to approve the Consent Agenda as presented. Motion carried unanimously.

VII. Projects and Updates

a. Fashion Square Boulevard Extension to Kochville Road (Update)

Mr. King said he and others are discussing easements with affected landowners along the possible road route. If the project were to move forward, it will not be until 2016 at the earliest.

b. Bay Road Gateway Sign

Mr. King said he would meet soon with Mr. Meisel to sign the necessary easement to construct this sign. Total construction cost for the gateway sign is just under \$20,000.

c. I-675 / Tittabawassee Interchange Cleanup

Mr. King said the DDA had already authorized administrative approval of the low-cost quote for the project, which was to Jack's Tree Service for \$21,300 to clear the northern half of the Tittabawassee / I-675 interchange. In addition, Carrollton Township and Saginaw Township were recently presented with cost sheets to clean up their respective portions of the interchange, and those communities are discussing their options.

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d. Fashion Square / Tittabawassee Mast Arms (Update)

Mr. King said that Spicer Group is now working to secure a necessary easement for this project, and once that easement is obtained, he expects the project to move quickly. The Saginaw County Road Commission is also eager to complete the improvement.

VIII. Business

a. Resolutions / Authorizations to Open Deposit Accounts at Local Financial Institutions

- i. Family First Credit Union**
- ii. PNC Bank**
- iii. Fifth Third Bank**

Mr. King said he would like the board to approve opening deposit accounts at the three deposit institutions in the DDA district where the Authority does not already maintain funds. He presented the board with resolutions for PNC Bank and Fifth Third Bank.

- Moved by Basil, second by Loiacano, to approve necessary resolutions and authorize the opening of deposit accounts at Family First Credit Union, PNC Bank, and Fifth Third Bank. **MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**
 Yeas: Howell, Ellsworth, Maine, Basil, Jackson, Loiacano Weber
 Nays: None
 Absent: Davis, Abbs

IX. Board Member Comments

Mr. Jackson said the Planning Commission will serve as the Township’s Sign Board of Appeals, as the Township works to implement the sign ordinance, recently amended but in place since at least 2006.

X. Adjournment

The meeting adjourned at 8:50am.

Minutes written by Steve King

Vern Weber, Vice-Chairman	Date

Stephen M. King, Director	Date