

**MEETING MINUTES - DRAFT
KOCHVILLE TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
JULY 10, 2014 – 8:30 AM**

Board Members Present: Lyle Davis, Jr. (Chairman), Vern Weber (Vice Chairman), Dave Maine (Secretary), Jim Loiacano (Township Supervisor), Tom Basil, Jr., Scott Ellsworth, Jon Howell, Don Jackson

Board Members Absent: Dave Abbs (Treasurer)

Others Present: Steve King (Director), Dpt. Fausnaugh, Brandon Rossi, Kevin Kilby, Rob Eggers

I. Opening of Meeting

Lyle Davis opened the meeting with the pledge of allegiance at 8:30 a.m.

- Mr. Davis asked for a moment of silence in remembrance of Mr. Warren Collisi, a former board member and actively-involved Township resident, who recently passed away.

II. Approval of Agenda

- Moved by Maine, second by Loiacano, to approve the agenda as presented. MOTION CARRIED UNANIMOUSLY.

III. Public Comment – None

IV. Communications / Information - None

V. Reports

a. Financials

Mr. King reviewed the DDA's financial statements, showing total equity as of June 30 of \$637,488.

b. Police Protection

Deputy Fausnaugh commented on recent police-related activity in the district, noting that the officers have been quite busy this summer, unfortunately, particularly with shoplifting arrests.

VI. Consent Agenda

- a. Treasury Report / Payment of the Regular Bills
- b. June 19, 2014 Meeting Minutes
- c. Next DDA Meeting: August 21, 2014

- Moved by Jackson, second by Basil, to approve the Consent Agenda as presented. MOTION CARRIED UNANIMOUSLY.

VII. Projects and Updates

a. Bay Road Gateway Sign

Mr. Eggers presented information about the proposed new gateway sign on Bay Road. He said that some site survey work would need to be done because of potential conflicts with utilities and other features, but that Spicer was in the process of obtaining quotes for the project because of the confidence in the project's viability.

b. Tittabawassee / I-675 Interchange Cleanup

Mr. Eggers discussed recent efforts to allow the Kochville DDA to cut grass and clean up at least part of the northern side of the Tittabawassee / I-675 interchange. MDOT will want a five-year maintenance agreement, but has not yet decided if it will allow the Kochville DDA to sign such an agreement, or if it will require that the Saginaw County Road Commission be the signer. A public hearing may be required in order to exercise such an agreement.

- Moved by Weber, second by Loiacano, to approve a concept to MDOT to remove some trees from the northern Tittabawassee / I-675 interchange and cut grass at least three times per year to at least 30 feet from the road. MOTION CARRIED UNANIMOUSLY.

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VIII. Business

a. Presentation: Budget/Operations Discussion

Mr. King gave a presentation on the DDA's current approximate budget situation, its recent five-year history, and a projection of what the DDA will generally work on for the next 24 months.

b. Presentation: Project Concepts 2014-2016

Mr. King gave a presentation about project ideas that he would like to get more information about, including: a pedestrian crossing on Fashion Square Boulevard; improvements to the Tharaldson / Fashion Square Blvd intersection; installation of streetlights or other lighted features up Bay Road; construction of a Tharaldson Drive connection to Davis Road; extension of Fashion Square Boulevard to Kochville Road; and the burial of overhead power lines on Bay Road. The board asked Mr. King to get more information in the short-term about the Tharaldson Drive connection, the Fashion Square Boulevard extension to Kochville Road (approximately ¼ mile), and the addition of lighting along Bay Road.

c. DDA Project Assistant

Mr. King said that if the board would like to do more marketing, communications, and data-related work, he would like to hire an assistant on a one-year contract. The board indicated support for hiring an intern, though not a full-time (or close) level position.

d. DDA Open House: September 25 (Tentative)

The DDA will hold its next open house forum for the community on Thursday, September 25 at the Kochville Veterans Hall (VFW Post 9809) at 3265 Kochville Road in the evening.

IX. Board Member Comments

Mr. Jackson noted that the Planning Commission did not meet in June, after the air conditioner unit at township hall malfunctioned the night of the meeting.

X. Adjournment

The meeting adjourned at 10:23am

Minutes written by Steve King

Lyle Davis, Jr., Chairman

Date

Stephen M. King, Director

Date