

KOCHVILLE TOWNSHIP
BOARD MEETING
MINUTES OF
October 28, 2014

1. Open Board Meeting

The Regular Board Meeting was called to order at 7:02 p.m. by Supervisor Loiacano. The Pledge of Allegiance was recited.

Roll Call

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Thon and Trustee Ferrell.

ALSO PRESENT: Steve King, Twp Manager/DDA Director; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Bruce Palmer, Code Enforcement Officer; Dave Meyer, Township Legal Counsel and 1 residents/interested (Reverend Johathan Herron).

2. Consent Agenda Approval

Motion by Clerk Machata and seconded by Trustee Thon to approve Consent Agenda as presented. Motion carried unanimously.

3. Agenda Approval

Motion by Trustee Thon and seconded by Treasurer Brewster to approve agenda as written Motion carried unanimously.

**AGENDA
KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, OCTOBER 28, 2014 - 7:00 PM
KOCHVILLE TOWNSHIP OFFICES – 5851 MACKINAW ROAD - SAGINAW, MI 48604**

1. *Open Regular Meeting (Pledge of Allegiance, Roll Call)*
2. *Approval of Consent Agenda*
 - a. *September 23, 2014 Board Meeting Minutes*
 - b. *October 13, 2014 Special Board Meeting*
 - c. *October 20, 2014 Budget Workshop Meeting*
 - d. *Payment of the Regular Bills*
 - e. *Next Regular Township Board Meeting: Tuesday, November 25, 2014*
3. *Approval of Agenda*
4. *Public Comment (Open to the Floor)*
5. *Communications / Information (Receive & File)*
 - a. *Township offices closed Tuesday, November 11 (Veterans Day), Thursday, November 27 (Thanksgiving), and Friday, November 28 (Day After Thanksgiving)*
6. *Reports*
 - a. *Financials – Treasurer Brewster*
 - b. *Other Committees / Departments*
7. *Unfinished Business*
 - a. *Waste Removal Assessment:*
 - i. *Multi-Unit Properties*
 - ii. *2015 General Waste Removal Assessment Rate (Discussion)*
 - b. *Request to Obtain Quotes for Accounting Consultancy*
 - c. *Staff Emergency Communication Procedure (Inclement weather)*
8. *New Business*
 - a. *Life Church Special use Permit 5200 Tittabawassee Road parcel #18-13-4-32-4002-000*
 - b. *Resolution 14-026: Saginaw County 9-1-1 Inter-Local Agreement Change*

Agenda (cont.)

- c. *Street Lighting Special Assessment Underfunding – Discussion*
- d. *Staff Restructuring Plan – Discussion*
- e. *Resolution 14-027 – Loesel PA 116 – parcel #18-13-4-32-1003-000*
- f. *Resolution 14-028 – Loesel PA 116 – parcel #18-13-4-33-2004-000*
- g. *Township Hall Hours for Friday, December 26, 2014*
- h. **Closed session pursuant to MCL 15.268(h) to discuss material exempt from discussion or disclosure.**

- 9. *Manager Comments*
- 10. *Board Member Comments*
- 11. *Adjournment*

4. Public Comments – None

5. Communications/Information (Receive & File)

- a. Township Offices closed Tuesday, November 11 (Veterans Day), Thursday, November 27 (Thanksgiving Day), and Friday, November 28, (Day After Thanksgiving)

6. Reports

- a. Financial Report ending September 30, 2014
Treasurer Brewster read the balance for each of the following funds for month ending September 30, 2014

a)	General Fund	\$988,952.79
b)	Fire Fund	\$296,395.92
c)	Kochville Veterans Hall	\$6,750.80
c)	Building	\$22,388.58
d)	Debt Services Fund-Kochville Road	(\$12,150.00)
e)	Sewer Fund	\$772,828.81
d)	Water Fund	\$379,049.59
g)	Tax Collection Fund	\$31,746.03
	Total of all Funds	\$2,485,962.52

- b. Other Committees/Departments – None

7. Unfinished Business

- a. Waste Removal Assessment:
 - i. Multi-Unit Properties
 - ii. 2015 General Waste Removal Assessment RateMotion by Supervisor Loiacano and seconded by Trustee Ferrell to approve Resolution 14-029 to amend Resolution 14-024 (changing the MMWA Waste Removal Assessment Rate from \$150 to \$138.) Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

- b. Motion by Treasurer Brewster and seconded by Trustee Thon to approve obtaining at least three (3) quotes for an Accountant Consultant who will review the books on a regular basis. Motion carried.

Unfinished Business (cont.)

- c. A discussion took place regarding Staff Emergency Communication Procedure (Inclement weather) and a policy will hopefully be presented to the Board at the November Board Meeting.

8. New Business

- a. Zoning Administrator, Bruce Palmer, introduced Reverend Jonathan Herron from Life Church-parcel #18-13-4-32-4002-000. They have applied for a Special Use Permit. After a brief review by Mr. Palmer, it was moved by Trustee Ferrell and seconded by Supervisor Loiacano to approve a Special Use Permit for Life Church, 5200 Tittabawassee, parcel #18-13-4-32-4002-000. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

Steve King commended Bruce Palmer on his work as Zoning Administrator and for an exceptional job taking care of Building Code needs as well.

- b. Motion by Trustee Thon and seconded by Clerk Machata to approve Resolution 14-026: Saginaw County 9-1-1 Inter-Local Agreement Change

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

- c. Twp Manager King and Treasurer Brewster spoke on how Kochville has not been charging enough for lighting assessments. This matter will be looked into. No action taken at this time.

- d. Twp Manager King presented a proposed plan to restructure personnel staffing in the Township. No action taken at this time.

- e. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve Resolution 14-027-Loesel PA 116-Parcel #18-13-4-32-1003-00. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

- f. Motion by Supervisor Loiacano and seconded by Trustee Thon to approve Resolution 14-028-Loesel PA 116-Parcel #18-13-4-33-2004-000. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

- g. Motion by Supervisor Loiacano and seconded by Trustee Thon to close the Township Office on December 24th, 25th and 26th for the Christmas Holiday. Motion carried.

- h. Moved by Trustee Thon and seconded by Supervisor Loiacano to go into "closed session" pursuant to MCL 15.268(h) at 8:02 pm with Township Legal Counsel to discuss material exempt from discussion or disclosure. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

New Business (cont.) h.

Motion by Clerk Machata and seconded by Trustee Ferrell to go back into "open session" at 8:55 pm. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve closed session minutes. Motion carried unanimously.

Motion by Supervisor Loiacano and seconded by Trustee Thon to proceed as recommended by legal counsel. Motion carried unanimously.

Motion by Trustee Thon and seconded by Treasurer Brewster to place Supervisor Loiacano on NWUA Board in replacement of Michael Burger.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, and Machata

Nays: None

Abstain: Loiacano

9. Manager Comments –

Steve said he would like to start holding Board Meetings at Kochville/Veterans Hall starting January 1, 2015. Steve also talked about repurposing the Upstairs meeting room and adjoining small conference room once public meetings start being held at Kochville Veterans Hall.

10. Board Member Comments

Trustee Ferrell said the Breast Cancer Walk was a success on October 25, 2014.


Treasurer Brewster said taxes are going well and is working on fine tuning MMWA and lighting assessments.

Trustee Thon commended Mike Burger on his service to Kochville Township

Clerk Machata thanked Mike Burger for his years of service to Kochville Township. Mike will be retiring on November 7, 2014. Clerk Machata expressed his concern for the need to control the speed/flow of traffic between the buildings to Elmer Lange Park because there were several close calls with vehicles this summer. Clerk Machata talked about the letter WAZA (soccer organization that used Elmer Lange Park this summer) wrote to the Township Board expressing gratitude and thanks for the use of Elmer Lange Park. WAZA praised Steve King and Mike Comstock and how the facilities were well maintained all summer. WAZA is looking forward to continue using Elmer Lange Park in the future and is proud to call Kochville Township "home" for their program. Clerk Machata reminded everyone of Election Day on Tuesday, November 4, 2014.

11. Adjournment

Moved by Clerk Machata and seconded by Trustee Ferrell to adjourn meeting at 9:13 p.m. Motion carried.



Kevin Machata, Clerk

12-1-14

Date