

KOCHVILLE TOWNSHIP  
BOARD MEETING  
MINUTES OF  
July 22, 2014

**1. Open Board Meeting**

The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Loiacano. The Pledge of Allegiance was recited.

**Roll Call**

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Thon and Trustee Ferrell.

ALSO PRESENT: Steve King, Twp Manager/DDA Director; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager, Mike Burger, DPW, Garnet Lewis (running for State Senate in the August 5, Primary Election) and 3 residents/interested parties.

**2. Consent Agenda Approval**

Motion by Treasurer Brewster and seconded by Trustee Ferrell to approve Consent Agenda as presented. Motion carried unanimously.

**3. Agenda Approval**

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve agenda (revision B) with the removal of item 8 (d). Motion carried unanimously.

**AGENDA  
KOCHVILLE TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING**

**TUESDAY, JULY 22, 2014 - 7:00PM**

**KOCHVILLE TOWNSHIP OFFICES – 5851 MACKINAW ROAD - SAGINAW, MI 48604**

1. *Open Regular Meeting (Pledge of Allegiance, Roll Call)*
2. *Approval of Consent Agenda*
  - a. *Meeting Minutes of June 24, 2014*
  - b. *Payment of the Regular Bills*
  - c. *Next Regular Township Board Meeting: Tuesday, August 26, 2014*
3. *Approval of Agenda*
4. *Public Comment (Open to the Floor)*
5. *Communications / Information (Receive & File)*
6. *Reports*
  - a. *Financials – Treasurer Brewster*
  - b. *Other Committees / Departments*
7. *Unfinished Business*
  - a. *Kochville Township Hiring Procedures*
  - b. *Employment Contract with Mark Schultz as Electrical Inspector*
  - c. *Resolution 14-xxx: Fee for Insufficient Funds ("Bounced Checks")*
8. *New Business*
  - a. *Kochville Veterans Hall (VFW) Cleaning/Maintenance Contract*
  - b. *Kochville Veterans Hall Painting Quotes*
  - c. *Emily Gennrich Internship Extension through March 31, 2015*
  - d. *FY 2014-15 Budget Amendments*
  - e. *Northwest Utilities Authority Reconciliation*
  - f. *Sewer Connection Fees*
  - g. *Draft Sign Ordinance Revisions Public Hearing*
  - h. *Employee Pension Annual Contribution*

*Agenda (cont.)*

- i. Manager Comments*
- ii. Board Member Comments*
- iii. Adjournment*

**4. Public Comments –**

Garnet Lewis, a candidate running for State Senate in the August 5 Primary Election spoke to the Board and asked for support.

**5. Communications/Information (Receive & File)**

**6. Reports**

a. Financial Report Ending June 30, 2014

Treasurer Brewster read the balance for each of the following funds for the month of June, 2014

|    |                                   |                |
|----|-----------------------------------|----------------|
| a) | General Fund                      | \$1,146,449.79 |
| b) | Fire Fund                         | \$363,345.37   |
| c) | Kochville Veterans Hall           | \$10,490.48    |
| c) | Building                          | \$33,782.40    |
| d) | Debt Services Fund-Kochville Road | (\$12,150.00)  |
| e) | Sewer Fund                        | \$272,108.56   |
| f) | Water Fund                        | \$341,758.00   |
| g) | Tax Collection Fund               | \$1,000.00     |
|    | Total of all Funds                | \$2,156,784.60 |

b. Other Committees/Departments –

**7. Unfinished Business**

a. Twp Manager, Steve King, responded to comments made at the June 24, 2014 meeting about hiring employees and the township manager without posting positions in the newspaper. He said the Board was not wrong.

b. Contract Agreement with Electrical Inspector Mark Schultz was discussed. Clerk Machata asked Steve King if similar agreements were being worked on for the Building, Mechanical and Plumbing Inspectors so there is consistency on for all inspectors. Steve King said yes.

Motion by Treasurer Brewster and seconded by Clerk Machata to approve an employment contract with Mark Schultz as Electrical Inspector. Motion carried unanimously.

c. Resolution with Fee for Insufficient Funds was discussed. No action taken-will be brought to the Board in the future in a resolution.

**8. New Business**

- a. Motion by Clerk Machata and seconded by Trustee Thon to approve a Cleaning/Maintenance Contract for the Kochville Veterans Hall. Motion carried unanimously.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

- b. Painting quotes for Kochville Veterans Hall were discussed and the board would like to see more apples to apples quotes obtained before making a decision.

Motion by Clerk Machata and seconded by Supervisor Loiacano to “table” Kochville Veterans Hall painting quotes. Motion carried unanimously.

- c. Motion by Treasurer Brewster and seconded by Trustee Thon to approve an internship extension for Emily Gennrich through March 31, 2015. Motion carried unanimously.

- d. Northwest Utilities Authority Reconciliation - Twp Manager, Steve King, gave an overview of history and what is coming in the future. DPW Manager, Mike Comstock, also spoke about reconciliation and future contract.

- e. Sewer Connection Fees- Twp Manager, Steve King, gave history of Pierce Road sewer extension in 2011. The previous owner at 2119 Pierce Road was not connected, but the new owner wants to connect. Twp Attorney, Dave Meyer will be consulted on this issue.

- f. Draft Sign Ordinance revisions Public Hearing- Twp Manager, Steve King, gave a brief overview on this Ordinance. Lynn Kauer, Mackinaw, had a question regarding Question #1 of Section I- Political campaign signs and asked for clarification because it appears confusing.

Moved by Supervisor Loiacano and seconded by Trustee Thon to have a Public Hearing at the beginning of the regular Township meeting on August 26, 2014. Motion carried unanimously.

- g. Motion by Clerk Machata and seconded by Supervisor Loiacano to approve the employee pension annual contribution of \$29,044.12. Motion carried unanimously.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

- 9. Manager Comments** – E-mail service has been switched to gmail on a trial basis.

**10. Board Member Comments**

Trustee Ferrell commented that the new business Gordman's is a very nice store. She has concerns about DPW Manager, Mike Comstock's, report in regards to an employee refusing to get a physical and not turning in a doctor's slip.

Treasurer Brewster is concerned about an employee that took 2 weeks off and did not notifying anyone in authority. This issue will be looked into.

Clerk Machata had the following comments:

Reminder of Primary Election on Tuesday, August 5, 2014.

New election worker – Joan Albanese

New drop box has been installed out front-residents can drive up to it. The old drop box has been removed and there is a sign in its place informing people as to where the new one is located. Thank you to Mike Comstock and DPW personnel for installing the drop box.

Thank you to Mike Comstock and DPW personnel for getting Elmer Lange Park ready for the WASA soccer group. It looks great and is nice to see the park being used.

Thank you to Alan Reinhardt for his 13 years of service on the Fire Department.

The Farmer's Market is now open and thank you to Kerri Malesky and Twp Manager, Steve King, for doing an exceptional job.

Supervisor Loiacano said the dilapidated sign in front of Culver's has been removed. Supervisor also inquired to Fire Chief Malesky about how the Fire Department was doing. Fire Chief Malesky, stated things are going good and that the Township is going to have to think outside the box in the near future.

**11. Adjournment**

Moved by Trustee Ferrell and seconded by Clerk Machata to adjourn meeting at 8:20 p.m. Motion carried

  
Kevin Machata, Clerk

8/26/14  
Date