

Kochville
Township

April 2017

2017

Capital Improvement Program
April 1, 2017 – March 31, 2023

*A Vision of Growth
for Our Future*

Kochville Township, Michigan

ELECTED OFFICIALS

Jim Loiacano, Supervisor

Kevin Machata, Clerk

Lyle Brewster, Treasurer

Rhonda Ferrell, Trustee

Ed Thon, Trustee

CIP COMMITTEE

Ron Robishaw *Chairman, CIP*

Jim Loiacano *Supervisor*

Kevin Machata *Clerk*

Jeff Zittel *Twp. Manager*

Chris Jacobs *DDA Director*

Spencer Lindenberg *Park and Recreation*

Mike Comstock	<i>DPW Manager</i>
Al Malesky	<i>Fire Chief</i>
Bruce Palmer	<i>Planner</i>
Tammy Bressette	<i>Secretary</i>

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Timeline of Capital Improvement Program Development Activities

Activity

- Committee members to submit updates to prior Capital Improvements Program and new project proposals to Tammy Bressette, Secretary – May 26, 2017.
- Proposed Five Year Capital Improvement Program developed and submitted to the Kochville Township Planning Commission for review and approval – September 11, 2017.
- Proposed Five Year Capital Improvement Program submitted to the Kochville Township Board of Trustees for review and approval September 18, 2017.

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August 21, 2017

Members of the Kochville
Township Board of Trustees
Kochville Township
Saginaw, MI 48604

Dear Board of Trustee Members:

It is my pleasure to submit for your review and consideration the Capital Improvement Program (CIP) for Kochville Township (the "Township") for fiscal years 2017-2023. This CIP is an important component of the overall planning process at the Township. I am confident that this document fairly presents the capital needs of the Township for the next five years, while also aligning with the goals and priorities set forth by the Board and the desires of Township residents.

As part of this planning process, each department submitted proposals for projects that they recommended for completion in the next five fiscal years. As we continue to face tightening economic conditions, the CIP serves as a critical planning document which identifies major capital investments that will be undertaken by the Township in upcoming years. While the outlying years serve as an important planning tool, the first year of the program will directly impact the annual budget process that will begin in the next couple of months. This emphasizes the importance of this program.

The current CIP presents \$4,287,500 in proposed projects throughout the Township. One of the significant challenges that we will be facing over the next several fiscal years is the impact of the national and state economy on revenues that we receive from the State of Michigan and the federal government, including state shared revenues and other grant funds. This will result in an additional burden on local tax dollars to help fund an increased number of capital projects over the next five fiscal years.

I believe that the information found in this Capital Improvement Program for the fiscal years from 2017-2023 will provide a framework that will enable us to plan effectively for the capital needs facing our community. I look forward to working with the Township Board, staff, and the community to ensure the long-term viability of Kochville Township.

Ron Robishaw, CIP Committee Chairman

Kochville Township, Michigan **Board Mission & Vision Concepts**

Mission Statement

It is the mission of Kochville Township to be a well-managed, environmentally conscious and fiscally responsible appealing community in mid-Michigan. We will encourage and advocate for an environment for living and working that is founded upon a strong community spirit of trust, broad-based citizen involvement, and dignity and respect for all regardless of ethnic, social, or economic backgrounds.

Vision Statements

The Township preserves and enhances its character and quality of life, and will be responsive to the changing needs of the residents and environment in a fiscally responsible manner.

The Township will be an outstanding example of a well-managed, planned community which protects and enhances its historical heritage, residential neighborhoods, farming and natural resources, open spaces and recreational areas. The Township fosters well-planned business and commercial districts, encompassing a variety of retail, service and manufacturing establishments.

A strong commitment will be made to public health and safety, the maintenance of our infrastructure, and the conservation of our open spaces and natural resources, and where and when applicable, environmentally “green” practices will be utilized. Community services are distinguished by a strong commitment to quality, efficiency and outstanding public facilities, supported by reasonable property tax rates and/or fees.

The Township will be known for its promotion of dignity, respect, and cooperation among residents regardless of ethnic, social, or economic backgrounds, as well as will be known for its promotion of cooperation among businesses, community agencies, and other units of government.

What is the 5-Year Capital Improvement Program?

The information that follows represents Kochville Township's 5-Year Capital Improvement Program. Projects have been identified that need to be addressed over the next five fiscal years. The program serves as a crucial planning component within the Township's overall operational management structure. The program provides important information that aids in maintaining the Township's critical infrastructure as well as the equipment needed to carry out the delivery of services to the community.

What is a Capital Project?

A capital project has been identified by the Township as any project that exceeds \$5,000 and has an estimated useful life greater than three (3) years. This includes items like fire trucks, water and sewer extensions, parks and recreation equipment and office equipment. This project identifies those projects that meet the criteria above that will be addressed in the next five years.

How is the Program Developed?

The Township has a Capital Improvements Planning Committee. Its members include the following: Ron Robishaw, Chairman and Planning Commission Member; Jim Loiacano, Township Supervisor; Kevin Machata, Clerk; Chris Jacobs, DDA Director; Jeff Zittel; Twp. Manager; Mike Comstock, DPW Manager; Al Malesky, Fire Chief; Bruce Palmer; Planner; and Spencer Lindenberg, Chairman of Park and Recreation. Each member submits project requests, which are then added to the plan where appropriate. Once a final proposed document has been completed, the plan is distributed to the Township Planning Commission for their review and recommendation to the Township Board. The plan will then be submitted to the Township Board of Trustees at the September 18, 2017 board meeting, where citizen input will be sought. The Township Board adopts the final version at the annual budget hearing.

How is the 5-Year Capital Improvement Program Organized?

The program is developed on a departmental basis. Summaries for the overall program are listed by department in order to help analyze the impact to each fund within the Township. The summaries that follow on the next several pages will highlight the annual cost of projects for each department per year, as well as summarize the sources of funding that have been identified each year to complete the related slate of projects.

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Program Summary

On a departmental basis, the 5-Year Capital Improvement Program includes the following request levels, presented by fiscal year:

Department	For the Fiscal Year Ending March 31, 2023						Total
	2018	2019	2020	2021	2022	2023	
General Government	\$40,000				\$40,000		\$40,000
Public Safety							
Parks & Recreation	\$120,000						\$120,000
Roads							
Total General Fund							
DDA	\$387,000	\$190,000	\$150,000		\$1,250,000		\$1,977,000
Kochville Vets Hall	\$40,000	\$5,000	\$60,000	\$12,000	\$40,000		\$157,000
Fire Department	0	0	\$50,000	\$10,000	\$85,000	\$600,000	\$745,000
Sewer	\$17,525	\$14,550	\$300,000	\$25,000	\$25,000	0	\$382,075
Water	\$163,975	\$132,450	\$150,000	\$100,000	\$50,000	\$270,000	\$866,425
Totals	\$768,500	\$342,000	\$710,000	\$147,000	\$1,490,000	\$870,000	\$4,287,500

Source of Funds

It is also important to identify the sources of funding that will be used to fund each year's projects. This helps to determine the viability of each year's requests and serves as a critical planning tool for current and future operating budgets. For the current 5-year program, the following sources of funding have been identified by fiscal year:

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Source of Funds	For the Fiscal Year Ending March 31, 2023						Totals
	2018	2019	2020	2021	2022	2023	
General Fund	\$200,000	\$5,000	\$60,000	\$12,000	\$80,000	0	\$ 3 17,000
Operating Revenue	\$181,500	\$147,000	\$450,000	\$125,000	\$75,000	\$870,000	\$1,248,500
Captured Taxes/DDA Tax Levy	\$88,000	\$190,000	\$150,000				\$428,000
Grants/Loans	\$150,000				\$1,250,000		\$1,400,000
Special Assessments	\$149,000		\$50,000	\$10,000	\$85,000		\$294,000
Total Expenditures	\$ 768,500	\$ 342,000	\$ 710,000	\$ 147,000	\$ 1,490,000	\$ 870,000	\$4,287,500

Projects by Fiscal Year

The following tables identify specific projects that have been requested in each of the five fiscal years included in the current program. The summary lists the department that is making the request, the name of the project, the estimated cost, and then the funding source. The first year of the program will be used in the development of the Annual Operating Budget, a process which will begin shortly after final approval and adoption of the program.

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Plan Fiscal Year: 2017-2018			
Department	Project	Cost	Funding Source
General Govt	IT, Infrastructure, Server, PC, software replacement	\$40,00	General Fund
Parks and Rec.	Elmer Lange Park Pavilion	120,000	General Fund
DDA	Sidewalk connections	\$149,000	Special Assessment
DDA	Bus shelter	\$48,000	DDA Tax Levy
DDA	Krossroads Park acquisition	\$150,000	Grant/Loan
DDA	Towne Center/Tittab Mast arm poles	\$40,000	DDA Tax Levy
Vets Hall	Parking lot improvements	\$40,000	General fund
Sewer	Truck w/lighting package & plow	\$6750	Operating Revenue
Sewer	Auto Reader Upgrade	\$2,775	Operating Revenue
Sewer	SVSU security upgrade	\$8,000	Operating Revenue
Water	Fire hydrant and valve repair/replacement	\$50,000	Operating Revenue
Water	Davis Road Water Main	\$60,000	Operating Revenue
Water	Auto Reader upgrade	\$15,725	Operating Revenue
Water	Truck w/lighting package & plow	\$38,250	Operating Revenue
	Total for FY 2017-2018	\$ 768,500	

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Plan Fiscal Year: 2018-2019			
Department	Project	Cost	Funding Source
DDA	Tharaldson/Fashion Sq safety improvements	\$ 100,000	DDA Tax Levy
DDA/TWP	Krossroad's Park Bank Stabilization	\$ 90,000	DDA Tax Levy
Vets Hall	Manual Transfer Switch	\$5,000	General Fund
Sewer	Pole Barn Upgrade	\$7,800	Operating revenue
Sewer	Truck w/ lighting package & plow	\$6,750	Operating revenue
Water	Pole barn upgrade	\$44,200	Operating revenue
Water	Truck w lighting package & plow	\$38,250	Operating revenue
Water	Fire hydrant & valve repair/replacement	\$50,000	Operating revenue
	Total for FY 2018-2019	\$ 342,000	

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Plan Fiscal Year: 2019-2020			
Department	Project	Cost	Funding Source
DDA	Construct walkway path extension to Zilwaukee	\$100,000	DDA Tax Levy
DDA	Design water/sewer service to Bay-Pierce to Freeland	\$ 50,000	DDA Tax Levy
Vets Hall	HVAC/Duct Project	\$60,000	General Fund
Fire Dept	HVAC : Htg-Ventilation & A/C	\$ 25,000	Special Assessment
Fire Dept	Jaws of Life	\$ 25,000	Special Assessment
Sewer	Interceptor sewer on Michigan, Kochville-Liberty	\$300,000	Operating revenue
Water	Fire hydrant & valve repair/replacement	\$50,000	Operating revenue
Water	Meter Replacement program-start	\$100,000	Operating revenue
	Total for FY 2019-2020	\$710,000	

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Plan Fiscal Year 2020-2021			
Department	Project	Cost	Funding Source
Vets Hall	Main Hall lighting	\$12,000	General Fund
Fire	Port a count machine	\$ 10,000	Special Assessment
Sewer	Sewer line inspections/repair	\$25,000	Operating revenue
Water	Meter replacement program	\$ 100,000	Operating revenue
Total for FY 2019-2020		\$147,000	

Plan Fiscal Year 2021-2022			
Department	Project	Cost	Funding Source
General Gov't	IT, Infrastructure, Server, PC, software replacement	\$40,000	General Fund
DDA	Fashion Square/Liberty	\$1,250,000	Grant/Loan
Vets Hall	Generator	\$ 40,000	General Fund
Fire Department	Station Upgrades	\$ 35,000	Special Assessment
Fire Department	Replace Squad-1 (2012 Model)	\$50,000	Special Assessment
Sewer	Sewer line inspections/repair	\$ 25,000	Operating revenue
Water	Meter replacement program-finish	\$ 50,000	Operating revenue
Total for FY 2020-2021		\$1,490,000	

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Plan Fiscal Year 2022-2023			
Department	Project	Cost	Funding Source
Fire Department	Replace Engine-7 (2003 Model)	\$600,000	Special Assessment
Water	Kochville Water Main: Davis-N Michigan	\$270,000	Special Assessment
Total for FY 2022-2023		\$870,000	

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We hope that this summary is useful, and that this Capital Improvement Program will give the reader insight into the capital needs that Kochville Township will face over the next few years. If you have any question pertaining to this report or would like additional information, please direct your request to Kochville Township, 5851 Mackinaw Road, Saginaw, MI 48604, or call at (989) 792-7596.

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Projects Identified – General Fund

Plan Fiscal Year: 2017-2018		
	Kochville Veterans Hall: Parking Lot	\$40,000.00
	IT Infrastructure, Server, PC, Software replacement	\$40,000.00
	Elmer Lange Park Pavilion	\$120,000.00
	Total for FY 2017-2018	\$200,000.00
Plan Fiscal Year: 2018-2019		
	Manual Transfer Switch	\$5,000.00
	Total for FY 2018-2019	\$5,000.00
Plan Fiscal Year: 2019-2020		
	Kochville Veterans Hall: HVAC/Duct Project	\$60,000.00
	Total for FY 2019-2020	\$60,000.00
Plan Fiscal Year: 2020-2021		
	Kochville Veterans Hall: Big Hall Lighting	\$12,000.00
	Total for FY 2020-2021	\$ 12,000.00
Plan Fiscal Year: 2021-2022		
	Kochville Veterans Hall: Generator	\$40,000.00
	IT Infrastructure, Server, PC, Software replacement	\$40,000.00
	Total for FY 2021-2022	\$ 80,000.00
Plan Fiscal Year: 2022-2023		
	No projects	0
	Total for FY 2022-2023	
	Grand Total for General Fund	\$357,000.00

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Projects Identified – Downtown Development Authority

Plan Fiscal Year: 2017-2018		
	Sidewalk Connections	\$149,000.00
	Bus Shelter	\$48,000.00
	Towne Center/Tittab Mast Arm poles	\$40,000.00
	Krossroad's Park Acquisition	\$150,000.00
	Total for FY 2017-2018	\$387,000.00
Plan Fiscal Year: 2018-2019		
	Tharaldson/Fashion Square safety improvements	\$100,000.00
	Krossroad's Park Bank stabilization	\$90,000.00
	Total for FY 2018-2019	\$190,000.00
Plan Fiscal Year: 2019-2020		
	Construct walkway path east to Zilwaukee	\$100,000.00
	Design water/sewer service to Bay Road Pierce to Freeland	\$50,000.00
	Total for FY 2019-2020	\$ 150,000
Plan Fiscal Year: 2020-2021		
	no projects	
	Total for FY 2020-2021	0
Plan Fiscal Year: 2021-2022		
	Fashion Square to Liberty road	\$1,250,000.00
	Total for FY 2021-2022	\$1,250,000.00
Plan Fiscal Year: 2022-2023		
	No Projects	
	Total for FY 2022-2023	
	Grand Total for Downtown Development Authority	\$1,977,000 .00

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Projects Identified – Kochville Veterans Hall

Plan Fiscal Year: 2017-2018		
	Parking Lot improvements	\$40,000.00
Total for FY 2017-2018		\$ 40,000.00
Plan Fiscal Year: 2018-2019		
	Manual transfer switch	\$5,000.00
Total for FY 2018-2019		\$5,000.00
Plan Fiscal Year: 2019-2020		
	HVAC/Duct Project	\$60,000.00
Total for FY 2019-2020		\$60,000.00
Plan Fiscal Year: 2020-2021		
	Big Hall Lighting	\$12,000.00
Total for FY 2020-2021		\$12,000.00
Plan Fiscal Year: 2021-2022		
	Generator/Transfer switch	\$40,000.00
Total for FY 2021-2022		\$40,000.00
Plan Fiscal Year: 2022-2023		
	no projects	0
Total for FY 2022-2023		\$ -
Grand Total for Kochville Veterans Hall		\$157,000.00

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Projects Identified – Fire Department Fund

Plan Fiscal Year: 2017-2018			
	NO PROJECTS		
		Total for FY 2017-2018	0
Plan Fiscal Year: 2018-2019			
	NO PROJECTS		
		Total for FY 2018-2019	0
Plan Fiscal Year: 2019-2020			
	HVAC system		\$ 25,000.00
	Jaws of Life		\$25,000.00
		Total for FY 2019-2020	\$ 50,000.00
Plan Fiscal Year: 2020-2021			
	Port a count machine		\$ 10,000.00
		Total for FY 2020-2021	\$ 10,000.00
Plan Fiscal Year: 2021-2022			
	Station Upgrades		\$ 35,000.00
	Utility Vehicle		\$ 50,000.00
		Total for FY 2021-2022	\$ 85,000.00
Plan Fiscal Year: 2022-2023			
	Fire engine		\$ 600,000.00
		Total for FY 2022-2023	\$ 600,000.00
	Grand total for Fire Department		\$745,000.00

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Projects Identified – Sewer Fund

Plan Fiscal Year: 2017-2018			
	Truck w/ lighting & plow		\$6,750.00
	Auto Reader upgrade		\$2,775.00
	SVSU security upgrade		\$8,000.00
		Total for FY 2017-2018	\$17,525.00
Plan Fiscal Year: 2018-2019			
	Pole Barn Upgrade		\$7,800.00
	Truck w/ lighting package & plow		\$6,750.00
		Total for FY 2018-2019	\$ 14,550.00
Plan Fiscal Year: 2019-2020			
	Interceptor sewer on Michigan, Kochville –Liberty		\$ 300,000.00
		Total for FY 2019-2020	\$ 300,000.00
Plan Fiscal Year: 2020-2021			
	Sewer line inspections/repair		\$25,000.00
		Total for FY 2020-2021	\$ 25,000.00
Plan Fiscal Year: 2021-2022			
	Sewer line inspections/repair		\$25,000.00
		Total for FY 2021-2022	\$ 25,000.00
Plan Fiscal Year: 2022-2023			
	No Projects		\$ -
		Total for FY 2022-2023	\$ 0
	Grand Total for Sewer Fund		\$ 382,075.00

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Projects Identified – Water Fund

Plan Fiscal Year 2017-2018		
Truck w/lighting package & plow		\$38,250.00
Auto reader Upgrade		\$15,725.00
Fire Hydrant & valve repair/replacement		\$50,000.00
Davis road Water Main		\$60,000.00
	Total for FY 2017-2018	\$163,975.00
Plan Fiscal Year 2018-2019		
Pole Barn upgrade		\$44,200.00
Truck w/lighting package & plow		\$38,250.00
Fire hydrant & valve repair/replacement		\$50,000.00
	Total for FY 2018-2019	\$132,450.00
Plan Fiscal Year 2019-2020		
Fire hydrant and valve repair/replacement		\$50,000.00
Meter replacement program-start		\$100,000.00
	Total for FY 2019-2020	\$150,000.00
Plan Fiscal Year 2020-2021		
Meter replacement program		\$ 100,000.00
	Total for FY 2020-2021	\$ 100,000.00
Plan Fiscal Year 2021-2022		
Meter replacement program-finish		\$50,000
	Total for FY 2021-2022	\$ 50,000
Plan Fiscal Year 2022-2023		
Kochville Road water main-Davis to N. Michigan		\$270,000.00
	Total for FY 2022-2023	\$270,000.00
Grand Total for Water Fund		\$ 866,425.00

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