

**KOCHVILLE TOWNSHIP
BOARD MEETING
MINUTES OF
August 26, 2014**

1. Open Public Hearing – Ordinance #14-08 (Regulation of Signs in Kochville Township)

The Public Hearing was called to order at 7:00 p.m. by Supervisor Loiacano. Code Enforcement Officer, Bruce Palmer gave a brief overview of updating the current sign ordinance. He said there were 21 changes. Political sign regulation now falls in line with State.

Public Comments – none

Board Comments - none

Public Hearing closed at 7:06 pm

2. Open Regular Meeting

The Regular Meeting was called to order at 7:06 pm by Supervisor Loiacano. The Pledge of Allegiance was recited.

Roll Call

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Thon and Trustee Ferrell.

ALSO PRESENT: Steve King, Twp Manager/DDA Director; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager, Jamie Rivette, Yeo & Yeo; Mike Rolka, Yeo & Yeo; Sandy David, Office Clerk; Sharon Schafer, Deputy Clerk; and 4 residents/interested parties.

3. Approval of Consent Agenda

Motion by Clerk Machata and seconded by Trustee Ferrell to approve Consent Agenda as presented. Motion carried unanimously.

4. Approval of Agenda

Motion by Trustee Thon and seconded by Treasurer Brewster to approve the agenda as written. Motion carried unanimously.

AGENDA
KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
PUBLIC HEARING AND REGULAR MEETING
TUESDAY, AUGUST 26, 2014 - 7:00PM
KOCHVILLE TOWNSHIP OFFICES – 5851 MACKINAW ROAD - SAGINAW, MI 48604

1. *Public Hearing: Ordinance 14-08 (Regulation of Signs in Kochville Township)*
2. *Open Regular Meeting (Pledge of Allegiance, Roll Call)*
3. *Approval of Consent Agenda*
 - a. *Meeting Minutes of July 22, 2014*
 - b. *Payment of the Regular Bills*
 - c. *Next Regular Township Board Meeting: Tuesday, September 23, 2014*
4. *Approval of Agenda*
5. *Public Comment (Open to the Floor)*
6. *Communications / Information (Receive & File)*
7. *Reports*
 - a. *Financials – Treasurer Brewster*
 - b. *Other Committees / Departments*
8. *Unfinished Business*
 - a. *None*
9. *New Business*
 - a. *Presentation by Yeo & Yeo re Kochville Township FY 2013-14 Audit Results*
 - b. *Ordinance 14-08: Regulation of Signs in Kochville Township*
 - c. *Waste Removal Special Assessment*
 - d. *Replacement of Walking Path Sign Faces*
 - e. *Insufficient Funds Fee (“Bounced Checks”)*
 - f. *Master Fee Schedule for Township Services (Introduction)*
 - g. *Designation of Oversight/Access for Township Security Camera System*
 - h. *Evaluation of Township Manager [Closed Session pursuant to Section 8(a) of Act 267 of the Michigan Public Acts of 1976, being MCL 15.268(a)]*
10. *Manager Comments*
11. *Board Member Comments*
12. *Adjournment*

5. Public Comments –

Vern Jump, 6484 Mackinaw Rd, has friends coming into town with a motor home and is asking permission for them to park at the Veterans/Kochville Hall from September 19th thru September 26th. Twp Manager, King, will check into this and will get back with Mr. Jump at a later date.

6. Communications/Information (Receive & File)

7. Reports

- a. **Financial Report Ending July 31, 2014**

Treasurer Brewster read the balance for each of the following funds for the month of July, 2014

a)	General Fund	\$1,052,825.34
b)	Fire Fund	\$341,908.46
c)	Kochville Veterans Hall	\$10,034.02
c)	Building	\$26,753.64
d)	Debt Services Fund-Kochville Road	(\$12,150.00)
e)	Sewer Fund	\$738,485.97
f)	Water Fund	\$280,757.57
g)	Tax Collection Fund	\$122,797.35
	<hr/> Total of all Funds	<hr/> \$2,561,412.35

Reports (cont.)

Treasurer Brewster reported that the balance sheet next month for the Tax Collection fund will be a little different under the liabilities. In the past it has reflected the amount to be collected and next month it will reflect the amount that has been collected.

Clerk Machata stated that the amount in the Sewer Fund includes an amount of \$508,300 for investments for NWUA.

b. Other Committees/Departments –

Clerk Machata thanked Mike Comstock for his thorough and detailed report in regards to the water bill complaints received for the most recent water billing cycle and for taking the time to meet/talk with the water customers at township hall and at residence of customers. Clerk Machata thanked Mike Comstock and Trish Foerster for helping take care of the Arson/Vandalism Incident at Rainbow's End Park. Clerk Machata also thanked Fire Inspector, Brandon Rossi, with his Arson Investigation of the Arson/Vandalism Incident at Rainbow's End Park and updating the Board. Supervisor Loiacano thanked Tammy Bressette for fielding some calls from water customers inquiring about their recent bill.

A resident on Center Road inquired as to when there may be sewer available on Center Road.

8. Unfinished Business - None

9. New Business

a. Jamie Rivette of Yeo & Yeo presented the Township's FY 2013-14 audits finding to the Board. She thanked Steve King, Treasurer Brewster and especially Sharon Schafer for their help assisting when requested.

b. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve Ordinance 14-08 – Regulations of Signs in Kochville Township. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

c. Twp Manager King said costs for waste removal were going up in the future. Clerk Machata said the Board should have a public meeting to inform the residents.

d. A brief discussion was held regarding replacement of Walking Path Sign Faces. Twp Manager King will get more bids.

e. Insufficient Funds Fee (bounced checks) was discussed and will be rolled into the Master Fee Schedule.

f. The Master Fee Schedule will be revised and brought to the Board in the near future.

g. After a brief discussion a motion was made by Treasurer Brewster and seconded by Trustee Thon to place Code Enforcement Officer as Site Security Officer Oversight, with Township Manager as the alternate. Motion carried unanimously.

New Business (cont.)

- h. Motion by Supervisor Loiacano and seconded by Trustee Thon to go into closed session at 8:10 pm, requested by Steve King, for evaluation of Township Manager.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

Motion by Clerk Machata seconded by Supervisor Loiacano to go back into open session at 9:04 pm. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve minutes of closed session. Motion carried.

10. Manager Comments –

There will be passing of key event on September 25, 2014 at the VFW/Kochville Veteran's Hall. The Kochville DDA Open House will follow immediately afterwards.

11. Board Member Comments

Supervisor Loiacano-none

Trustee Ferrell – none

Treasurer Brewster is unhappy with the cleaning of Township Office

Trustee Thon thanked Chief Malesky for inviting Board Members to the Saginaw County Fire Association Meeting held by Kochville Fire Department on August 13, 2014. Trustee Thon also thanked Bruce Palmer for his work on the sign ordinance.

Clerk Machata thanked the elections workers Karen Howe, Jerry Taylor, Rita Taylor, Ed Thon, Jayne Thon, Manuel Gonzalez and Nancy Gonzalez for working the election and doing an excellent job, everything went great. He also thanked Jake Suppes for doing a good job on painting the rear doors of Township Office. Clerk Machata thanked the DPW for keeping Elmer Lange Park in great shape for WAZA Soccer. Clerk Machata also stated that "interns" are covered under the Township's Liability insurance like any other employee.

12. Adjournment

Moved by Supervisor Loiacano and second by Treasurer Brewster to adjourn meeting at 9:15 p.m. Motion carried.


Kevin Machata, Clerk

9/28/14
Date