

KOCHVILLE TOWNSHIP BOARD OF TRUSTEE
REGULAR MONTHLY BOARD MEETING
MINUTES OF
November 21, 2016

1. Pledge of Allegiance/Roll Call

The Regular Meeting was called to order at 7:00 p.m. by Supervisor Loiacano at the Kochville Veterans Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Thon and Trustee Ferrell.

ALSO PRESENT: Jeff Zittel, Twp Manager; Alan Malesky, Fire Chief; Mike Comstok, DPW Manager; Bruce Palmer, Zoning Administrator; Joel Kiss, Planning Commission Chairman; Kerri Malesky, Kochville Veteran's Hall Director; 6 other interested parties/guests.

2. Approval of Consent Agenda

Motion by Trustee Ferrell and seconded by Supervisor Loiacano to approve consent agenda as written: Approval of Trustee Board meeting minutes October 17 , 2016, Payment of the Regular Bills, Saginaw County Road Commission Public Hearing on Monday, December 19, 2016 at 6 pm; Next Regular Kochville Township Board Meeting: Monday, December 19, 2016 at 7 pm. Motion carried.

3. Agenda Approval

Motion by Trustee Thon seconded by Clerk Machata to approve agenda with the following changes: Under Unfinished Business, remove 8a (no action) and 9h Motion carried.

AGENDA
KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING (7:00PM)
MONDAY, NOVEMBER 21, 2016
KOCHVILLE VETERANS HALL – 3265 KOCHVILLE ROAD - SAGINAW, MI 48604

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1. Pledge of Allegiance / Roll Call
 2. Approval of Consent Agenda
 - a. Approval of Trustee Board meeting minutes October 17 , 2016
 - b. Approval of Public hearing
 - c. Payment of the Regular Bills
 - d. Sag. County. Rd. Commission Public Hearing Monday, December 19, 2016, 6pm; Next Regular Kochville Township Board Meeting: Monday, December 19, 2016 at 7pm
 3. Approval of Agenda
 4. Public Comment (Open/Close Floor comments)
 5. Communications / Information/ Presentations:
 - a. City Sag. Water Project/Contract Updates
 - b. Vets Hall Report – Kerri M.
 6. Department Reports
 - a. Fire Dept. b. DPW c. Building & Code d. Vets Hall
 7. Financials – Treasurer Brewster
 8. Unfinished Business -
 - a. DPW- Part-time Seasonal/Yearly workers
 - b. Full time employee changing to part-time employee (Benefits)
 - c. Sign Ordinance Update/Review – Bruce P.

AGENDA (cont.)

9. *New Business*

- a. *Appoint _____ to Planning Commission for remainder of Tony L. term (09/21/18)*
- b. *Reappoint/Appoint _____ as Planning Commission member from TB; (4yr term to 11/19/2020)*
- c. *Labor laws change. "Fair Labor Act...Exempt vs Non Exempt Salaried, hourly employees"-Jeff*
- d. *Resolution 16-26; Deputy Clerk Compensation 11/20/2016 to 03/31/2017.*
- e. *Resolution 16-27; Deputy Treasurer Compensation 11/20/2016 to 03/31/2017*
- f. *Resolution 16-28; Finance Controller Compensation 11/20/2016 to 03/31/2017*
- g. *Cost Recovery Policy –(Fire Department)*
- h. *Closed Sessions – Open Meetings Act 267 of 1976; MCL 15.268, Sec. 8.,(h) material exempt from disclosure by state or federal statute.*

10. *Manager Comments*

11. *Board Member Comments*

12. *Adjournment*

4. Public Comments –

Patricia Bourdow asked to reserve comment under 9 A & B
Beverly Yanca

- Asked to reserve comment 9 A & B
- Gave thanks to the Trustees for being invited to the Medical Marijuana Training at the Planning Commission Meeting on Monday October 14, 2016
- Praised Rhonda Ferrell for her job as Secretary of the Planning Commission

Don Jackson, planning commission member

- Endorsed Sheila Hill for the vacant spot on the Planning Commission
- Stated the planning commission meeting on Medical Marijuana went very well

5. Communications/Information Presentations

- a. Supervisor gave a brief update on the Water Contract with City of Saginaw, Kochville is still in talks with the City.
- b. Kerri Malesky, Kochville Veteran's Hall Director gave an update of ongoing projects at Veteran's Hall. A new stove was installed in the kitchen. The hall is getting more and more exposure and bookings are starting to pick up. The Kitchen and Big Meeting Room will be re-painted over the winter months. The Carpet will be replaced on the stage and the floor in the Big Meeting room will be stripped and rewaxed as well over the winter months.

6. Department Reports

- a. Fire Depart
- b. DPW
- c. Building and Code Enf.

7. Financial Report Ending October 31, 2016

Treasurer Brewster read the balance for each of the following funds for month ending September 30, 2016

a) General Fund	\$1,275,042.40
b) Fire Fund	\$348,420.82
c) Kochville Veterans Hall	\$8,329.28
d) Garbage & Rubbish Collection	\$8,836.08
e) Building Dept Fund	\$87,336.46
f) Debt Services Fund-Kochville Road	\$3,364.25
g) Debt Services Fund – Fashion Squae Ext	\$0.00
h) Capital Improvement Fund-Krossroads	\$80,000.00
i) Capital Improvement Fund-Davis Road	\$250,000.00
j) Capital Improvement Fund-Fashion Square	\$961,105.17
k) Sewer Fund	\$610,567.86
l) Water Fund	\$847,176.00
m) <u>Tax Collection Fund</u>	<u>\$124,113.84</u>
Total of all Funds	\$4,604,292.16

8. Unfinished Business

- a. Township Manager, Jeff Zittel spoke and said that the Employee Manual needs to be reviewed. Jeff also praised Kerri Malesky for her outstanding job with Kochville Veteran’s Hall in creating partnerships. Jeff also stated they are going to look at having the 2 part-time DPW employees doing work at Veteran’s Hall instead of hiring out to contractors. Mike Comstock stated he has a plan in place for the two part-time DPW workers, Mike Murray and Evan Vallencourt, to do work over the winter months.
- b. Township Manager, Jeff Zittel spoke about the reduction of hours for a really good DPW employee to in order for the employee to pursue an opportunity. There will be a re-evaluation period the first of February 2017 to check the status
- c. Bruce Palmer, Zoning Administrator gave an overview of the changes to the sign ordinance and how it is enforced. Highlights – Temporary Sign Definition changing, Requiring of landscaping around ground mounted signs and 60 day time frame for moveable/portable signs advertising events

9. New Business

- a Discussion took place about the applicants for the vacant spot on the Planning Commission. Superviosr Loiacano made the recommendation to appoint Don Schark to the vacant position on the Planning Commission because Tony Leuenbger who recently resigned from the Planning Commission highly recommended Don Schark. Clerk Machata stated he thought Chad Wurtzel would be a good fit for the Planning Commission as a business owner and how involved he is in the Medical Marijuana Industry.

Motion by Supervisor Loiacano and seconded by Treasurer Brewster to appoint Don Schark as Planning Commission member for remainder of Tony Leuenbergers term that ends September 21, 2018. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Thon and Loiacano

Nays: Machata

New Business (cont.)

b. Supervisor Loiacano spoke about removing Trustee Rhonda Ferrell from the planning Commission and appointing Trustee Thon to the Planning Commission. He stated he had nothing against Rhonda but he felt Trustee Thon deserved a shot.

Trustee Ferrell spoke and stated that she did not want to be removed from the planning commission. She has been on it for 9 years, 7-1/2 as Secretary and the township residents have invested time and money in training. She felt that Supervisor Loiacano was wrong in wanting to remove her from the Planning Commission and how he informed of his decision was not right.

Patricia Bourdow spoke strongly against removing Trustee Ferrell from the Planning Commission and said it was a crappy thing to do to Remove Rhonda if she has done nothing wrong.

Beverly Yanca also spoke strongly against removing Trustee Ferrell from the Planning Commission.

Clerk Machata spoke and said Trustee Ferrell called him upset after she had met with Supervisor Loiacano on the previous Friday and said how Supervisor Loiacano informed her was wrong and to Remove Trustee Ferrell from the Planning Commission was not right.

Motion by Supervisor Loiacano and seconded by Treasurer Brewster to appoint Trustee Ed Thon to the Planning Commission.

ROLL CALL VOTE:

Ayes: Brewster, Loiacano and Thon

Nays: Ferrell and Machata

c. Township Manager, Jeff Zittel spoke about the changes to the Labor Laws in regards to "salary" employees. Any employee that makes \$47,475 and above are classified as salary. Any employee below the \$47,475.00 will be considered hourly. The only employee this affects is Fire Chief Malesky and the Deputies. Township Board Members with Salaries are exempt.

d. Motion by Treasurer Brewster and seconded by Trustee Thon to approve Resolution #16-26; Deputy Clerk Compensation from 11/20/2016 to 3/31/2017. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

e. Motion by Clerk Machata and seconded by Supervisor Loiacano to approve Resolution #16-27: Deputy Treasurer Compensation from 11/20/2016 to 3/31/2017. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

f. Motion by Supervisor Loiacano and seconded by Trustee Ferrell to approve Resolution #16-28: Finance Controller Compensation 11/20/2016 to 3/31/2017

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

g. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve the Cost Recovery Policy for the Fire Department. Motion Carried.

10. Manager Comments - none

11. Board Member Comments

- Trustee Ferrell – Expressed a heartfelt and emotional thank you for allowing her to serve on the Planning Commission, she enjoyed her time and for the Planning Commission to keep up the good job.
- Treasurer Brewster
 - Tax Bills came in today
 - Will be working on training with his new Deputy, Sally Knowlton
- Supervisor Loiacano
 - Great job on the election
 - Praised Kerri Malesky for her work with Kochville Veteran's Hall
 - Christmas in Kochville is Friday December 2, 2016 at Krossroads Park
- Trustee Thon- none.
- Clerk Machata
 - The November Election went very well, we balanced at the end of the night. The election has been canvassed by the county and is awaiting canvassing by the state.
 - A big thank you to election workers Karen Howe, Gerry & Rita Taylor, Manuel & Nancy Gonzalez, Sharon Schafer, Kerri Malesky, Jamie Uptmor, Corinna Baldwin, Joan Albanese and Thomas Keller. They all did an outstanding job on election day.
 - Thank you to the DPW workers Mike Comstock, Trish Foerster, Chad Leach, Mike Murray and Evan Vallencourt for helping setup and take down for the election at Veteran's Hall, they did an excellent job.
 - Will be out of town December 3rd thru 11th and January 2nd thru 9th.
 - The new Deputy Clerk will be Jamie Uptmor
 - Praised Kerri Malesky for her outstanding job with Kochville Veteran's Hall, keep up the great work. Definitely moving in the right direction.
 - Looking forward to serving on the board the next four years as Kochville Township Clerk
 - Wished everyone a safe and Happy Thanksgiving and Go Lions

12. Adjournment

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn meeting at 8:00 pm. Motion carried.


Kevin Machata, Clerk

12/26/16
Date