

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEE  
REGULAR MONTHLY BOARD MEETING  
MINUTES OF  
October 17, 2016**

**1. Pledge of Allegiance/Roll Call**

The Regular Meeting was called to order at 7:00 p.m. by Supervisor Loiacano at the Kochville Veterans Hall. The Pledge of Allegiance was recited.

**Roll Call:**

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Thon and Trustee Ferrell.

ALSO PRESENT: Jeff Zittel, Twp Manager; Chris Jacobs, DDA; Alan Malesky, Fire Chief; Joanne Cammin; Sandy David; Ron Southgate; and; Tom Wells, Director of National Soccer.

**2. Approval of Consent Agenda**

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve consent agenda with the following change: October 4<sup>th</sup> Public Hearing and Special Meeting, under the paragraph that starts out Jeff Zittel asked who would be -----, strike out **have**. Approval of Trustee Board Meeting Minutes of September 19, 2016; Approval of Public Hearing and Special Meetings on October 4<sup>th</sup> and 12<sup>th</sup>; Payment of regular bills; and next Regular Township Board Meeting: Monday, November 21, 2016 @ 7:00 pm.

Motion carried.

**3. Agenda Approval**

Motion by Trustee Thon seconded by Treasurer Brewster to approve agenda with the following changes: Under New Business, change (f) Safer American to Safe Communities of America; and under Unfinished Business, remove c – Special Event Ordinance. Motion carried.

*AGENDA  
KOCHVILLE TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING (7:00PM)  
MONDAY, OCTOBER 17, 2016  
KOCHVILLE VETERANS HALL – 3265 KOCHVILLE ROAD - SAGINAW, MI 48604*

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1. *Pledge of Allegiance / Roll Call*
  2. *Approval of Consent Agenda*
    - a. *Approval of Trustee Board meeting minutes September , 2016*
    - b. *Approval of Public hearing & Special meetings on October 4<sup>th</sup> and 12<sup>th</sup>*
    - c. *Payment of the Regular Bills*
    - d. *Next Regular Township Board Meeting: Monday, November 21, 2016 at 7pm*
  3. *Approval of Agenda*
  4. *Public Comment (Open/Close Floor comments)*
  5. *Communications / Information/ Presentations:*
    - a. *Fire Fighter of the Year Award - Chad Leach*
    - b. *Sharon Schafer- resignation/last day November 18, 2016 - +*
  6. *Department Reports*
    - a. *Fire Dept.*
    - b. *DPW*
    - c. *Building & Code Enf.*
  7. *Financials – Treasurer Brewster*

*AGENDA (cont.)*

8. *Unfinished Business -*
  - a. *Finance Controller*
  - b. *Director for the Kochville Veteran's Hall*
  - c. *Special Event Ordinance*
9. *New Business*
  - a. *Reappoint Joanne Cammin as Planning Commission member; (3yr term to 09/24/19)*
  - b. *Approve Resolution 16-24; Increase Trash Pickup price change from \$138.00 to \$1XX.00 per year.*
  - c. *Fire Department Cost Recovery – request to reduce the fee by at least 50% by Thomas Severn Jr.*
  - d. *Approve; Potter Consulting for Modeling Software & 3-Projects- Not to exceed \$15K [Bolt Study-Rates & Connection fees, Sewer Capacity & Model, Water System Model]*
  - e. *Approve Resolution 16-25 ;Fire Department Fee Schedule Update*
10. *Manager Comments*
11. *Board Member Comments*
12. *Adjournment*

**4. Public Comments –**

Chris Jacobs, DDA stated on December 15, 2016, there will be a final presentation from MSU at 8:00 am to discuss Krossroads Park improvement from the SBEU (Sustainable Built Environment Initiative).

Tom Wells, from Nationals Soccer thanked the Township for the phenomenal experience the past few years and the parking lot expansion this fall at Elmer Lange Park and commented that Mike Comstock, DPW Manager has been excellent to work with.

Ron Southgate inquired about the Profit and Loss statement he received for the 2016/2016 Veteran's Hall. He would like to see a more detailed report.

**5. Communications/Information Presentations**

- a. Saginaw Exchange Club Fire Fighter of the Year award was given to Chad Leach. Congratulations, Chad. (1 of 4 people in the county to receive the honor).
- b. Moved by Supervisor Loiacano and seconded by Clerk Machata to accept Sharon Schafer' resignation effective at the end of the day on November 18, 2016. Motion carried.

Moved by Trustee Thon and seconded by Trustee Ferrell to approve Resolution 16-20: Resolution to commend Mrs. Sharon Wilkins-Schafer for her 24 Years of Service as an Employee of Kochville Township.

**6. Department Reports**

- a. Fire Depart
- b. DPW
- c. Building and Code Enf.

**7. Financial Report Ending September 30, 2016**

Treasurer Brewster read the balance for each of the following funds for month ending September 30, 2016

a) General Fund	\$884,339.59
b) Fire Fund	\$363,951.70
c) Kochville Veterans Hall	\$2,598.86
d) Garbage & Rubbish Collection	\$18,874.40
e) Building Dept Fund	\$89,301.93
f) Debt Services Fund-Kochville Road	\$16,036.75
g) Debt Services Fund – Fashion Squae Ext	\$0.00
h) Capital Improvement Fund-Krossroads	\$80,000.00
i) Capital Improvement Fund-Davis Road	\$250,000.00
j) Capital Improvement Fund-Fashion Square	\$1,371,820.00
k) Sewer Fund	\$658,193.48
l) Water Fund	\$907,046.90
m) Tax Collection Fund	\$570,732.81
<b>Total of all Funds</b>	<b>\$5,212,896.42</b>

**8. Unfinished Business**

- a. Township Manager, Jeff Zittel spoke about the Finance Controller Position. Motion by Treasurer Brewster and seconded by Trustee Thon to approve Logan Zaun for the Finance Control Position for \$16.00 per hour for a probationary period to start November 18, 2016 when Sharon Schafer retires. Motion carried.
- b. Township Manager, Jeff Zittel spoke about the Director for the Kochville Veteran’s Hall, Kerri Malesky. Things were going great and there will be changes coming up with updating kitchen equipment, painting, and thorough cleaning of kitchen. Kerri is doing a great job so far.
- c. Special Event Ordinance – Removed from Agenda

**9. New Business**

- a. Motion by Supervisor Loiacano and seconded by Trustee Ferrell to re-appoint Joanne Cammin as Planning Commission member (3 yr term to 9/24/19). Motion carried. Note: Tony Leuenberger is stepping down from the Planning Commission so there is an open position.
- b. Treasurer Brewster stated he had already informed the county that the amount was going to be \$140.00. Discussion took place on what cost actually should be. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve Resolution 16-24: Increase Trash Pickup price change from \$138.00 to \$150.00 per year due to MMWA increasing their rates. Motion carried.  
 ROLL CALL VOTE:  
 Ayes: Ferrell, Machata, Thon and Loiacano                      Nays: Brewster
- c. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve reducing the Cost Recovery bill for Thomas Seven, Jr by 50% and paying by a deadline of December 1, 2016 or the bill goes back to the full amount. Motion carried.  
 ROLL CALL VOTE:  
 Ayes: Ferrell, Brewster, Machata, Thon and Loiacano                      Nays: None
- d. Motion by Supervisor Loiacano and seconded by Clerk Machata to approve Potter Consulting for Modeling Software and 3-Project not to exceed \$17 K (Bolt Study-Rates & Connections fees, Sewer Capacity & Model, Water System Model). Motion carried.  
 ROLL CALL VOTE:  
 Ayes: Ferrell, Brewster, Machata, Thon and Loiacano                      Nays: None

**New Business (cont.)**

- e. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve Resolution 16-25: Fire Department Fee Schedule Update. Motion carried.  
ROLL CALL VOTE:  
Ayes: Ferrell, Brewster, Machata, Thon and Loiacano  
Nays: None
- f. DDA Safe Communities of America. DDA Director Chris Jacobs spoke on this project and the Township would split the cost with the DDA by 50% . The cost is \$1500 per year over five (5) years. The Township would pay \$750 and the DDA cost is \$750 per year. Mr. Jacobs stated this would be a great thing for Kochville Township. Mr. Jacobs will obtain more information for the Township Board and will work with Township Manager Zittel.

**10. Manager Comments**

- Mgr Zittel wants to reach out to the Davis Road water customers and have a meeting with the Township Board.
- Special Event Ordinance – still ongoing
- Mr. Zittel will be working with the Planning Commission to solidify a sidewalk plan.

**11. Board Member Comments**

- Trustee Ferrell – nothing
- Treasurer Brewster – nothing
- Supervisor Loiacano – nothing
- Trustee Thon- a resident asked him about the “ramp” in the road in front of Hamilton RV. The Road Commission will be looking into it.
- Clerk Machata –  
Reminder of November 8, 2016 General Election-Voting is at  
Kochville Veterans’ Hall-3265 Kochville Road-Polls open 7 am to 8pm  
Huge Thank you to Sharon Schafer for Serving as Deputy Clerk and all her time spent working for Kochville Township, she will be missed but never forgotten. Best of Luck.  
In case this is my last Board meeting it has been an honor and privilege to  
Serve as Kochville Township Clerk the past 4 years.

**12. Adjournment**

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn meeting at 8:02 pm. Motion carried.

  
Kevin Machata, Clerk

11/27/16  
Date