

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
REGULAR BOARD MEETING
Kochville Veteran's Hall
3265 Kochville Road Saginaw, MI 48604
MINUTES OF
April 17, 2017**

Pledge of Allegiance/Roll Call

The Special Board Meeting was called to order at 7:00 P.m. by Supervisor Loiacano at Kochville Veteran's Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Thon, and Trustee Ferrell.

ALSO PRESENT: Jeff Zittel, Twp Manager; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Chris Jacobs, DDA Director; Jamie Uptmor, Deputy Clerk; David Meyer, Township Legal Counsel; Kerri Malesky, Kochville Veteran's Hall Director; Kelley Peatross, Consumers Energy, Jaime Leyrer, SVSU; and 4 other interested parties/guests.

Agenda Approval

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve agenda as written

**Agenda for
- KOCHVILLE TOWNSHIP -
Board of Trustees
Monthly Meeting
April 17th, 2017 7:00 p.m.
Kochville Veteran's Hall, 3265 Kochville Rd.**

- 1) **Open Meeting/Pledge**
- 2) **Trustee Member – Roll Call**
- 3) **Agenda Approval**
- 4) **Public Comment:** Open / Close
- 5) **Consent Agenda Approval**
 - Board of Trustees Meeting Minutes – March 20, 2017
 - Board of Trustees Special Meeting Minutes - March 24, 2017
 - Payment of regular bills
 - Next Board of Trustee Meeting – Kochville VFW Hall, May 15th 2017, 7:00 pm
- 6) **Financial Report Ending –March 31, 2017**
- 7) **Communications/Information**
 - a) Davis Road Water Line – Dave Meyer
 - Resolution #17-15 - Resolution to Tentatively Declare Intention to make Public Improvements; Tentatively Designate Special Assessment District; and to establish hearing date
 - USDA Grant Application
- 8) **Committee Reports:**

A. Fire Chief	B. DPW	C. DDA
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- 9) **Unfinished Business**
 - a) Discussion / Motion – MMWA Resolution #17-14 – MMWA (Mid Michigan Waste Authority) Contract Amendment
- 12) **New Business**
 - a) Discussion / Motion – Consumer's Energy Franchise Agreement

Agenda (cont.)

- b) Discussion / Motion – DDA Farmer’s Market Intern – Chris Jacobs
- c) Discussion / Motion - Appoint Sheila Hill as a Zoning Board of Appeals member (ZBA)
- d) Discussion / Motion - Move Ed Thon from Alternate member of Zoning Board of Appeals to Regular Member
- 13) **Manager Comments**
- 14) **Board Comments**
- 15) **Adjourn meeting**

Public Comments – None

Consent Agenda

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve consent agenda Consisting of - Approval of Trustee Board meeting minutes of March 20, 2017 with following changes to

Minutes Title - remove “E” from end of “Public”

Public comment

- under water fund – change contraty to contrary
- under Vacant DPW position – strike and add (bold) - the DPW ~~and remind the board that Mike Comstock stated at the March 8th, 2017 Budget Workshop & Special meeting that he can~~ **employee could employ 2 full time**
- under water fund – strike The savings to Kochville residents was estimated at \$201,240.00.
- add **Discussion took place in regards to part time and seasonal employees for the DPW.**

Approval of Special Board Meeting Minutes of March 24, 2017, Payment of the Regular Bills, Next Regular Kochville Township Board Meeting: Monday, May 15, 2017 at 7 pm.

Financial Report Ending March 31, 2017

Treasurer Brewster read the balance for each of the following funds for month ending March 31, 2017. Brewster stated that the numbers were preliminary.

a) General Fund	\$972,354.91
b) Fire Fund	\$540,934.13
c) Kochville Veterans Hall	\$13,909.29
d) Garbage and Rubbish Collection Fund	\$69,617.51
c) Building Department Fund	\$130,613.41
d) Debt Services Fund – Kochville Road	\$1.00
e) Debt Service Fund – Fashion Square Ext	\$6,482.77
f) Capital Improvement Fund – Krossroads	\$80,000.00
g) Capital Improvement Fund – Davis Road	\$250,000.00
h) Capital Improvement Fund – Fashion Square	\$285,916.77
i) Sewer Fund	\$848,638.77
j) Water Fund	\$1,069,330.27
k) Tax Collection Fund	\$1,000.00
Total of all Funds \$	\$4,268,798.83

Communications/Information

David Meyer, Township Legal Counsel gave a brief history of the ongoing Davis Road Waterline project. Mr. Meyer explained the process of establishing a special assessment district along with financing such a project for example thru the USDA. Discussion took place between board members and present parties.

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve Resolution #17-15 - A resolution to Tentatively Declare Intention to make Public Improvements, Tentatively Designate Special Assessment District; and to establish hearing date. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano Nays: None

Department Reports – reports read and filed

Unfinished Business

Jeff Zittel explained the reason for the MMWA (Mid Michigan Waste Authority contract Amendment and that it is to clean up the process of having all entities informed of what is happening with MMWA.

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve Resolution #17-14 – MMWA (Mid Michigan Waste Authority) Contract Amendment. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano Nays: None

New Business

Consumer's Energy Franchise Agreement. Kelley Peatross from Consumer's Energy explained that the current agreement between Kochville Township and Consumer's Energy expires this year in 2017. David Meyer, Township Legal Counsel said he would like work with Kelley in adding language to the agreement where plans need to be submitted to Kochville Township before any construction begins (reciprocal right). David and Kelley will work out the details and a revised agreement will be presented to the board at a later date.

Motion by Trustee Ferrell and seconded by Supervisor Loiacano to table the Consumer's Energy Franchise Agreement. Motion carried.

DDA Farmer's Market Intern. Chris Jacobs, DDA Director explained that the Township needs to be the one to hire the Intern for insurance purposes and the DDA will be billed for the time worked. Chris presented that he would like Tyson McKinley to be hired as DDA Intern and Farmer's Market Manager effective May 1st.

Motion by Clerk Machata and seconded by Treasurer Brewster to hire Tyson McKinley pending passing drug test and background checks. Motion carried.

Motion by Supervisor Loiacano and seconded by Trustee Thon to appoint Sheila Hill as Zoning Board of Appeals regular member. Motion carried 3-2, Nays Ferrell and Machata.

Motion by Supervisor Loiacano and seconded by Trustee Thon to move Lynn Kauer from Alternate member of Zoning Board of Appeals to regular member. Motion carried.

Manager Comments - None

Board Comments – No Board comments

Trustee Ferrell – None

Trustee Thon – None

Supervisor Loiacano - None

Treasurer Brewster – would like to see the cell phone policy from 2015 reviewed

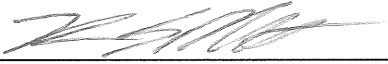
Clerk Machata

- Reminder of Special Election on May 2, 2017 for Saginaw City Schools Millage Renewal, Voting is at Kochville Veteran's Hall 3265 Kochville Road and Polls are open 7 am to 8 pm.
- Commended Kerri Malesky that the Men's & Women's Restrooms at Veteran's hall look great and keep up the good work.

Adjournment

Motion by Treasurer Brewster and seconded by Clerk Machata to adjourn meeting at 8:08 pm.

Motion carried.



Kevin Machata, Clerk

5-17-17

Date