

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
BUDGET WORKSHOP & SPECIAL BOARD MEETING
Kochville Township Hall
5851 Mackinaw Road Saginaw, MI 48604
MINUTES OF
March 8, 2017**

1. Pledge of Allegiance/Roll Call

The Budget Workshop and Special Board Meeting were called to order at 6:12 p.m. by Supervisor Loiacano at Kochville Township Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Thon, and Trustee Ferrell.

ALSO PRESENT: Jeff Zittel, Twp Manager; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Logan Zaun, Township Finance Controller;

2. Agenda Approval

Add 5 (b) – Resolution 17-06 Revocation of Moratorium on Sanitary Sewer System.

Motion by Supervisor Loiacano and seconded by Trustee Thon to approve agenda with changes

*Meeting Agenda for
BUDGET WORKSHOP Meeting
March 8th, 2017 6:00 p.m.
Kochville Township Office
5851 Mackinaw Rd.*

- 1) *Open Meeting/Pledge*
- 2) *Trustee Member – Roll Call*
- 3) *Agenda Approval*
- 4) *Open/Close Public Comment*
- 5) *NEW Business*
 - a) *Discussion / Review - 2017 - 18 Township Budget*
- 12) *Manager Comments*
- 13) *Board Comments*
- 14) *Adjourn meeting*

**4. Public Comments –
None**

5. **New Business**

a. Discussion / Review 2017-18 Township Fiscal Budget

- The Proposed Fire Department Budget was discussed and looks good. Chief Malesky is doing a great job.
- Mike Comstock, DPW Manager presented the Water and Sewer Funds proposed budgets to the board showing a breakdown of line items for each fund. Mike presented his wish list of equipment he would like to replace in 2017-18 fiscal year. Mike stated that the board should look at updating the equipment that is used to help maintain Kochville's Parks as they are over 10 years old. Mike also stated to the board that they should seriously consider filling the current vacant full time DPW position. Mike said that he can employ 2 full time people for the next 2 years to work on nothing but replacing the water main valves that are known to be disintegrating and also exercise all the valves that is required by the DEQ where all valves are supposed to be exercised every year. Mike was asked if the 2 current part time DPW employees could be utilized and Mike said they are better suited doing what they are right now with park maintenance and other buildings and grounds work. Mike is doing a great job.
- The remaining departments of the township budget were discussed. Trustee Ferrell stated she was not in favor of just Treasurer Brewster receiving a yearly salary increase from \$16,500 to \$19,000 and said that all the board members should get an increase in salary. Discussion took place in regards to the Deputy Clerk and Deputy Treasurer salaries. Clerk Machata stated that if the Clerk and Treasurer were going to be budgeted equally then the Deputies should also be budgeted the same. Discussion took place as to whether to pay the deputies by the hour or have a flat yearly salary. The board's consensus was to pay the deputies with a yearly salary instead of hourly so that way in case there is a change in a deputy near the end of a fiscal year there is no potential of running out of money in the budget because a new deputy would be putting in more time with learning and training. Overall the board agreed that the proposed budget looked good.
- Thank you to Jeff Zittel, Logan Zaun and everyone else for all their work in helping prepare the 2017-18 Fiscal Year Budget.

- b. Added item - Resolution 17-06 – Revocation of moratorium on sanitary Sewer System (Resolution 17-01). The township Board was presented the Sanitary Sewer System Capacity Study Findings from Dan Potter of Potter Consulting. The results showed that Kochville Township Sanitary Sewer System has capacity and the temporary moratorium can be revoked.

Motion by Supervisor Loiacano and seconded by Trustee Thon to adopt Resolution 17-06 – Revocation of moratorium on the sanitary sewer system (Resolution 17-01) as of March 8, 2017. Motion Carried

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano Nays: None

6. Manager Comments - None

7. Board Comments

Treasurer Brewster - stated the taxes are settled with the county.

Trustee Thon – None


Trustee Ferrell – None

Supervisor Loiacano – None

Clerk Machata - None

8. Adjournment

Motion by Supervisor Loiacano and seconded by Clerk Machata to adjourn meeting at 9:11 pm. Motion carried.

 3-28-17
Kevin Machata, Clerk Date