

**KOCHVILLE TOWNSHIP
BOARD MEETING MINUTES OF
January 13, 2015**

1. Open Board Meeting

The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Loiacano. The Pledge of Allegiance was recited.

Roll Call

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Thon and Trustee Ferrell.

ALSO PRESENT: Steve King, Twp Manager/DDA Director; Alan Malesky, Fire Chief; Tony Leuenberger, Planning Commission; and Chuck Pappas, Parks and Recreation Chairman.

2. Consent Agenda Approval

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve Consent Agenda as presented. Motion carried unanimously.

3. Agenda Approval

Motion by Trustee Thon and seconded by Clerk Machata to approve agenda as written with the following change: under New Business- add (h) 2015 Holiday Schedule. Motion carried unanimously.

**AGENDA
KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING (7:00PM)
TUESDAY, JANUARY 13, 2015**

KOCHVILLE TOWNSHIP OFFICES – 5851 MACKINAW ROAD - SAGINAW, MI 48604

1. Open Regular Meeting at 7:00pm
2. Approval of Consent Agenda
 - a. December 16, 2014 Board Meeting Minutes
 - b. Payment of the Regular Bills
 - c. Next Regular Township Board Meeting: Monday, February 16, 2015 at 7pm
 - i. Note: Meeting location at Kochville Veterans Hall, 3265 Kochville Road
3. Approval of Agenda
4. Public Comment (Open to the Floor)
5. Communications / Information (Receive & File)
6. Reports
 - a. Financials – Treasurer Brewster
 - b. Other Committees / Departments
7. Unfinished Business
 - a. Kochville Township Emergency Operations Support Plan
 - b. 2012 International Property Maintenance Code
8. New Business
 - a. Update on Staffing Plans
 - i. Building Department
 - ii. Accounting
 - b. FY 2014-15 Budget Amendments
 - c. FY 2015-16 Budget Proposal (Introduction)
 - d. FY 2015-16 Capital Improvements Plan (CIP)
 - e. Code Enforcement Officer / Building Official Employment Agreement
 - f. Request by Fire Department to Apply for FEMA Grant for Aerial Apparatus (estimate: \$875,000)
 - g. Discussion of Role of Parks and Recreation Committee
9. Manager Comments
10. Board Member Comments
11. Adjournment

4. Public Comments –

Chuck Pappas, Chairman of the Parks and Recreation Committee, said the Parks meeting dates were set as the June, 2014 Meeting. Meetings are January, April, May, June, August and November – the 1st Wednesday of the month at 6:30 PM.

Motion by Treasurer Brewster and seconded by Supervisor Loiacano to approve the Meeting Schedule per Parks recommendation. Motion carried unanimously.

Mr. Pappas also inquired about establishing a maintenance program for issues with bike pathways, erosion at Krossroads Pond, etc.

Treasurer Brewster suggested having advertising on pathway for businesses for a source of revenue.

5. Communications/Information (Receive & File)

6. Reports

a. Financial Report ending December 31, 2014

Treasurer Brewster read the balance for each of the following funds for month ending December 31, 2014

a) General Fund	\$978,824.54
b) Fire Fund	\$286,169.67
c) Kochville Veterans Hall	\$7,686.92
c) Building	\$11,481.18
d) Debt Services Fund-Kochville Road	(\$5,471.00)
e) Sewer Fund	\$719,386.85
d) Water Fund	\$476,618.51
g) Tax Collection Fund	\$475,321.41
Total of all Funds	\$2,950,018.08

b. Other Committees/Departments – None

7. Unfinished Business

a. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve Kochville Township Emergency Operations Support Plan as written. Motion approved.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

b. Motion by Clerk Machata and seconded by Trustee Thon to adopt Ordinance 15-01 – 2012 International Property Maintenance Code. Motion approved.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Abstain: None

8. New Business

a. Township Manager, Steve King gave an update on staffing for the Building Department and the Accounting Department.

i. Del Bedford, Mechanical Inspector, informed Township Manager, that he will be retiring but will remain working until a replacement can be found.

ii. Gerry Johansen resigned as accounting clerk. DDA intern Zack Stedry is assisting The Deputy Clerk with accounts payables, and payroll on a temporary basis. This is saving the Township money.

New Business (cont.)

- b. Township Manager, King gave an overview of the FY 2014-15 /Budget Amendments and said the Budget is overall in good shape.
- c. Township Manager, King presented an draft introduction of the FY 2015-16 Budget Proposal.
- d. Motion by Trustee Thon and seconded by Trustee Ferrell to approve Capital Improvement Plan (CIP) as written. The Planning Commission approved recommending to the Township Board that it adopt the Capital Improvements Plan. Motion carried unanimously.
- e. Motion by Trustee Thon and seconded by Clerk Machata to approve Code Enforcement Officer/Building Official Employment Agreement as written. Motion carried unanimously.
- f. Motion by Treasurer Brewster and seconded by Trustee Thon to approve the request by The Kochville Fire Department to apply for FEMA Grant for an Aerial Apparatus (estimate - \$875,000). Motion carried unanimously.
- g. Manager King, explained the Role of Parks and Recreation Committee.
- h. Supervisor Loiacano passed out the schedule of 2015 Holiday Office schedule for Kochville Township which follows the Saginaw County Holiday Schedule which is as follows: **January 1st** – New Year’s Day, **January 19th** – Martin Luther King Day, **February 16th** – Presidents Day, **April 3rd** – Good Friday, **May 25th** – Memorial Day, **July 3rd** – Independence Day, **September 7th** – Labor Day, **November 11th** – Veterans Day, **November 26th** – Thanksgiving Day, **November 27th** – Day after Thanksgiving, **December 24th** – Christmas Eve, **December 25th** – Christmas Day and **December 31st** – New Years Eve Day

9. Manager Comments –

Manager King, stated:

The Sign Ordinance was adopted at a previous board meeting.

Tony Dier will be helping Bruce Palmer out with ordinance items, issues and concerns, etc.

Master Plan is currently being worked on by Planning Commission and should be presented to Township Board in June for adoption.

Rental Ordinance is being worked on.

DDA has been allowed by MDOT to clean up the north side of I-675 & Tittabawassee Interchange which will consist of removal of trees, overgrown brush, trash, cutting of grass.

Krossroads Park erosion-There is an issue with the title work that has put the project on “hold”.

Spicer Group is reviewing all the paperwork pertaining to the property.

10. Board Member Comments

Treasurer Brewster asked about any type of form to make payment on the new fire engine prior to May of 2015. Chief Malesky has money budgeted to pay in FY 2014-15. Treasurer Brewster asked about sending letter to Mel Fosgard for paying back what he was overpaid. Treasurer Brewster stated that he is going to be getting quotes from Consumer’s energy to replace the street lighting throughout the Township. Treasurer Brewster also stated some taxpayers informed him that they never received their recent tax bill. The panic buttons were tested-nothing happened on the first 2 times.

Trustee Ferrell and Trustee Thon had no comments.

Clerk Machata stated there will be a special election on May 5th regarding increasing State Sales Tax.

Supervisor Loiacano is working on a security policy at the request of the auditor.

11. Adjournment

Motion by Clerk Machata and seconded by Trustee Ferrewll to adjourn meeting at 8:30 p.m. Motion carried.


Kevin Machata, Clerk

2/17/15
Date